

IQAC meeting held at principal's chamber at 2:00 pm on 21.11.2019

### Agenda

1. Submission of pending AQAR
2. Registration of Alumni Association
3. Result analysis
4. Students, teachers, parents and alumni feedback 2019-20
5. Students' satisfaction survey 2019-20
6. Other matters

### Members present

1. Munear Babu M Munear
2. Faynot MS F MS
3. H. Sasi H
4. Shaheem OP OP
5. Dr. Ashraff P.C. Dr. f.
6. Varghese Arlax Vargh
7. Adv. Sadique Neelikandy Sadique

### Decisions

1. AQAR 2018-19 was accepted with minor corrections
2. The examination results of 2018-19 was analysed. It was decided to ask teachers to take remedial coaching classes and extra classes for students weak in different subjects.
3. It was decided to register alumni association. The five departments coordinators were assigned to register their respective department alumni. K.K. Ramesh was assigned to register the college alumni.
4. Dr. Munear Babu was assigned to conduct Student Satisfaction

Survey of year 2019-2020 and prepare a report.

5. The committee with Ajmal as coordinator was assigned to take feedback from teachers, parents, students and alumni for the year 2019- 2020

Dr. P.C. Ashraff  
09/01/2019  
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