

NMSM GOVERNMENT COLLEGE KALPETTA
PUZHAMUDI P O, KALPETTA, WAYANAD
AFFILIATED TO THE UNIVERSITY OF CALICUT



Parent-Teacher Association (PTA)

Policy Document



2020-21


24/7/2020
PRINCIPAL
NMSM GOVT. COLLEGE
KALPETTA

Parent-Teacher Association (PTA) Policy Document

NMSM Government College Kalpetta

1. Introduction

The Parent-Teacher Association (PTA) of NMSM Government College Kalpetta is an essential body that fosters collaboration between parents, teachers, and students, working toward the holistic development of the institution. The PTA aims to create a supportive environment that enhances educational standards, promotes discipline, and fosters the overall growth of students.

2. Objectives of the PTA

The primary objectives of the PTA include:

1. **Fostering Good Relationships:** Strengthen the relationship between students, teachers, and parents for the smooth functioning of the institution.
2. **Promotion of Academic Excellence:** Encourage a high level of academic performance and discipline among students through collaborative efforts.
3. **Providing Support:** Mobilize resources such as donations and subscriptions to enhance the college's infrastructure, scholarships, and other student-related services.
4. **Recognition and Rewards:** Institute scholarships, medals, and other recognitions to reward academic excellence and encourage students to perform well in their studies.

3. Membership

Membership in the PTA is open to:

1. **Parents/Guardians:** Parents and guardians of all students currently enrolled at NMSM Government College Kalpetta are automatic members of the PTA. If the student is no longer on the rolls, the parent/guardian ceases to be a member.
2. **Teaching Staff:** The Principal and all teaching staff of the college are ex-officio members of the PTA.

4. Administrative Structure

The PTA is administered by an Executive Committee, which is elected annually. The Executive Committee is composed of:

1. **President:** The Principal of the college serves as the ex-officio President of the PTA.
2. **Vice President:** A member elected from the parent/guardian members.
3. **Secretary:** Elected from among the teaching staff.

4. Members: Not more than 8 members, equally representing both teaching staff and parent/guardian members.

5. Roles and Responsibilities

1. President: The Principal, as the President, oversees all PTA activities, chairs meetings, and ensures smooth functioning.

2. Vice President: Assumes the role of the President in the latter's absence.

3. Secretary: Manages day-to-day operations of the PTA, including correspondence, maintaining records, and convening meetings as needed.

4. Members: Contribute to decision-making and help in implementing the objectives of the PTA.

6. Meetings

1. Frequency: The Executive Committee shall meet at least once a term to review activities, discuss the allocation of resources, and assess the progress of students and the institution.

2. General Body Meetings: A general body meeting, comprising all PTA members, will be held annually to review the PTA's activities and financial standing, and to elect the new Executive Committee.

7. Financial Management

1. Subscriptions and Donations: The PTA may collect subscriptions, donations, and other contributions from members and well-wishers.

2. Budget and Accounts: The PTA's finances shall be managed by the Treasurer, with accounts presented and reviewed at each Executive Committee meeting and annually during the General Body meeting.

8. Utilization of Funds

The funds raised by the PTA may be used for:

1. Scholarships for meritorious students.

2. Infrastructure development, such as improving facilities for students.

3. Financial aid for needy students to cover tuition fees and other educational expenses.

4. Organizing extracurricular activities and events that promote student welfare.

9. Amendments to the Constitution

Any amendment to this policy document shall require the approval of two-thirds of the members present at the General Body meeting.

10. Conclusion

The PTA at NMSM Government College Kalpetta plays a vital role in ensuring the smooth functioning of the college and in promoting a conducive learning environment. Through collective effort, the PTA strives to enhance the educational experience and provide students with the necessary tools to succeed academically and socially.

Vision and Mission

Vision


To foster an inclusive environment where parents and teachers collaborate to enhance the educational experience, personal growth, and social development of students at NMSM Government College Kalpetta.

Mission

The mission of the PTA is to:

1. Build a strong partnership between parents, teachers, and students to ensure the success of educational programs.
2. Facilitate communication between the college administration and the student community, and offer constructive support in the implementation of college policies.
3. Organize programs and mobilize resources to improve the college's infrastructure, support students' academic achievements, and promote extracurricular activities.
4. Encourage a cooperative and respectful learning environment where the overall welfare of students is prioritized.




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