



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		N.M.S.M. GOVERNMENT COLLEGE, KALPETTA
• Name of the Head of the institution	Dr Rajimol M S	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04936204569	
• Mobile no	9061588101	
• Registered e-mail	nmsgck@gmail.com	
• Alternate e-mail	iqacnmsgck@gmail.com	
• Address	N M S M GOVT. COLLEGE, POST PUZHAMUDI, KALPETTA, WAYANAD DISTRICT, KERALA	
• City/Town	KALPETTA	
• State/UT	KERALA	
• Pin Code	673121	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Calicut University				
• Name of the IQAC Coordinator	Dr. SHIBU B				
• Phone No.	04936204569				
• Alternate phone No.	9061588101				
• Mobile	9447358295				
• IQAC e-mail address	iqacnmsmgck@gmail.com				
• Alternate Email address	nmsmgck@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://nmsmcollege.ac.in/wp-content/uploads/2021/06/60d82a8c31c9c_aqar_report.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://nmsmcollege.ac.in/wp-content/uploads/2022/06/College_Calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.98	2009	29/01/2009	28/01/2014
Cycle 2	B+	2.70	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			18/02/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Collegiate Education	Student Support, welfare and outreach(2202-03-103-51)	DCE	2020	51097
Department of Collegiate Education	Assistance to Govt. colleges for conduct of sports(2204-00-104-29(02))	DCE	2020	200000
Department of Collegiate Education	Information and communication Technology and Modernisation (2202-03-001-87)	DCE	2020	390000
Department of Collegiate Education	Development of Laboratories , libraries and furniture for govt. colleges (2202-03-103-76)	DCE	2020	343920

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and 	Yes	

compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Employed a survey on 'Multiple impact of Covid-19 among the students of NMSM Govt college' and submitted a detailed report.	
IQAC in association with Jeevani centre for Students' well being conducted a survey for identifying the stress and emotional well being of students during pandemic time and organized a webinar addressing various psychological issues faced by the students.	
Organized a seminar as part of social outreach programme in association with the Dept of SC/ST Development, Kerala for the tribal women of Padapuram colony	
Conducted feedback of Alumni, Parents, Students and Teachers and effective follow up have been taken based on the feedback .	
Provided online platform to the students to discuss literary work of eminent writers to ease out the monotony of the lockdown period	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Decided to conduct feedbacks of students, teachers, alumni and parents.	Feedback conducted and report prepared on the basis of the feedback and actions taken in line with the responses obtained
Decided to conduct a survey on the Multiple impacts of Covid-19 among the students of our college	survey conducted and published onj the college website

To ease out the monotony created by the pandemic IQAC in association with the Department of Languages decided to conduct a weekly online literature and cinema review sessions	weekly reviews conducted and the reviews are compiled and published in the form of a book with ISBN number.
planned to host a session on entrepreneurship	hosted the webinar with Saji Varghese of Christ University, Bangalore as the chief guest
A bridge course for the first year students seeking Admission has been planned	bridge course conducted by Mr. Ramesh, Admission Nodal Officer
Decided to conduct Career Develop Programmes	Organised such programmes in collaboration with Career Development Cell
In collaboration with the Department of Languages a social outreach programme has been conducted at a tribal colony	A programme for english communication has been conducted by delegating students from the college as resource persons
Planned to conduct a webinar on Academic Writing for the benefit of the teachers	conducted the webinar
As part of the social outreach programme a five day residential programme for the tribal students from the nearby tribal colony was planned	conducted the same in collaboration with the Block Resource Group, Kalpetta
Decided to Conduct an international webinar in association with the Dept of Economics	conducted the webinar Dr Sanjay Misra, Professor of Sociology Adigrath University Ethiopia
planned to set up a library for the children of the nearby tribal colony	set up a library with the support of the NSS unit
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	15/02/2022

15. Multidisciplinary / interdisciplinary

Following the University of Calicut's curriculum, each program includes common courses, core courses, complementary courses, and open courses. The common courses encompass English language, Hindi, Arabic, and Malayalam. The college offers multidisciplinary courses in various programs. For instance, Undergraduate audit courses cover subjects like environmental studies, Disaster Management, Human Rights, and Gender Studies, emphasizing multidisciplinary perspectives. In the fifth semester, students from different disciplines can take a 2-credit open course to promote multidisciplinary. open courses aim to encourage multidisciplinary by allowing students from various backgrounds to explore subjects outside their main field of study. To further encourage multidisciplinary learning, the PG Departments of Economics and Journalism collaborate on an add-on course in Economic Journalism. The B.A. The Mass Communication program provides a diverse range of courses, including communication, media, advertising, film studies, Public Relations, and Corporate Communication, offering students a wide array of higher education and career opportunities. Additionally, courses in environmental economics and environmental chemistry are available through the Economics and Chemistry departments. These courses likely cover the economic and scientific aspects of environmental issues, demonstrating another example of multidisciplinary education. The Political Science Department provides courses in the History and Mass Communication departments.

16. Academic bank of credits (ABC):

The Kerala government is in the process of aligning with the NEP 2020 guidelines, and thus, the implementation of the Academic Bank of Credits system in the state is pending.

17. Skill development:

The college is committed to refining the skills and craftsmanship of its students. The Entrepreneurship Development (ED) club ignites

entrepreneurship in students and hosts a range of programs aimed at enhancing students' skills and fostering entrepreneurial abilities. The E-ooru Readers Forum enhances the reading, writing, and presentation skills of both students and faculty, including non-teaching staff. This is achieved through a variety of programs such as book talks, reviews, and critical write-ups. The Communication Club organizes a range of competitions in poster design, videography, and photography, providing students with a platform to display their skills and talents. The English department provides courses for the development of soft skills. Additionally, the Physical Education department has established a gymnasium for students to enhance their physical abilities. The college arts festival and sports events provide platforms for students to showcase their skills and talents every year. The Career Guidance Cell of the college assesses students' skills and interests, providing guidance accordingly. Ecothought, an initiative of the PG Department of Economics provides a platform for discussion on economics of everyday life.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The postgraduate and undergraduate programs in History include courses on Indian Culture, enhancing students' understanding. The Mass Communication Department offers papers like Media, Culture, and Society, guiding students in this area. Language departments also provide courses that impart extensive knowledge of the Indian language

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NMSM government college is affiliated to University of Calicut. the University implemented the OBE with effect from the year 2021. The college follows the syllabus and guidelines of the University. All the Six UG programs and four PG programs offered in the college follow OBE. All programs and all courses in all programs specify the course outcome. Programme outcomes are broad statements that describe the career and professional accomplishments that the program is preparing the graduates to achieve within the first few years after graduation. POs should be consistent with the mission of the Institution. The PO's should evolve through constant feedback from alumni, students, industry, management etc,. Program Specific outcomes are narrower statements that describe what students are expected to know and be able to do by the time of graduation. Programme outcomes are more specifically split in to the Programme Specific Outcomes for making the expected outcomes more specific. Course outcomes are the measurable parameters which evaluates each

students performance for each course that the student undertakes in every semester. It looks in to the specified outcomes that the students are expected to have at the end of the each course.

20.Distance education/online education:

The academic year was somewhat affected by COVID-19 pandemic restrictions. During that period, teachers implemented blended learning through online classes and lectures. Assignments, student presentations, and test papers were done online. When offline classes resumed, a blended method of instruction was followed.

Extended Profile

1.Programme

1.1 330

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 879

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 229

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 295

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	43
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4,205,017
4.3 Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

NMSM Government College, Kalpetta is located in Wayanad, the district with the largest tribal population in Kerala. Efforts toward curriculum enrichment and effective curriculum delivery have always been a priority of the institution. The library has been automated by installing KOHA software. Academic seminars and

workshops are regularly conducted with the assistance of the UGC/ State Government and duly supported by IQAC. Owing to the pandemic situation, classroom transactions have been shifted to online platforms. Each teacher is instructed to submit a daily report of their classroom activities through a google form. Through Online Education Support Centre, a joint venture of alumni, staff, and PTA to provide e-gadgets to economically weak students, smartphones were issued to those who were deserving. Feedback is collected from students and analyzed properly; effective remedial actions are taken without delay. Every year in the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan in consultation with all staff members. Timely interventions of the IQAC in matters regarding academic activities and co-curricular activities enhance the quality of the teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://nmsmcollege.ac.in/wp-content/uploads/2021/07/Clt-Uty-Academic-Calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated with Calicut University and hence the system mandated by the University is followed by the college. The University releases its academic calendar for both the odd and even semesters at the beginning of each academic year to ensure that the students get ninety working days in each semester. In other words, this means that there ought to be five hundred and forty classroom hours in one semester. Enough space is given to the conduct of co-curricular programs like seminars, student assignments, project work, association activities, department club activities, and College Union activities. Due to the large size of the University and due to various contingencies like delays in publishing of results by the Higher Secondary boards, extension of dates of final admission etc., rigorous adherence to the academic calendar may not always be possible. Due to the unexpected outbreak of Covid 19, the college was forced to make some changes. These changes were executed in consultation with the college council and the IQAC. But overall, an effort is always made to adhere to the academic calendar, keeping students' interests paramount. internal evaluation is done as per the schedule prepared by the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/06/College_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**40**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

No education institution can ignore the growing concern for professional ethics, gender equality, environmental consciousness, sustainable development, and human values. Professional ethics being the decisive factor that enables individual actors to discharge their duty with commitment and responsibility, the institution gives top priority to nurturing ethical sense within teachers. The college has a gender club that organizes various programmes with a view to propagating gender awareness. The students of the college took an oath not to give or accept dowry when they get married. The NSS and NCC units of the college give top priority to nurturing the qualities of empathy, sympathy, cooperation etc. and chalk out various programmes to make students more humane and value-oriented. IQAC has conducted a plethora of activities to motivate students to make meaningful social interventions. An awareness programme for the women of the nearby tribal colony was conducted in collaboration with the SC/ST Department. With the support of the alumni association,

the college provides two daily newspapers to children of the said colony. A number of such outreach programmes are in the pipeline. Nature photography competitions, video compilations, and essay writing competitions were the activities initiated under the banner of Nature Club.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

295

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://nmsmcollege.ac.in/wp-content/uploads/2022/03/feed-back-final.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://nmsmcollege.ac.in/wp-content/uploads/2022/03/feed-back-final.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

349

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

229

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Efforts toward curriculum enrichment and effective curriculum delivery have always been a priority with a significant number of journals and periodicals. The library has been automated by installing KOHA software. Academic seminars and workshops are regularly conducted. However, the prolonged lockdown consequent of the pandemic, forced the institution to curtail many such activities indefinitely. The college calendar is in tune with the one provided by University and the same is executed through the master timetable and departmental timetables. Continuous evaluation is regularly monitored. Feedback is collected from students, parents, teachers, alumni etc. and analyzed systematically. Additional scaffolding for slow learners is regularly done in the form of remedial classes to enable students to face University exams with confidence. Career Development Club organized a Civil Service Orientation session to motivate civil service aspirants. All departments host career programs to help students have a clarity about the job market. Result analysis is done during department meetings and parents' meetings are held regularly. Student projects are conducted under the guidance of teachers and are evaluated both internally and externally. In the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan in consultation with all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is very particular about organizing classroom transactions in tune with the recent developments in the field of teaching methodology and pedagogy. Experimental learning, participatory learning, and problem-solving methodologies have been, thus, consistently followed by faculty members in accordance with the discipline they handle. Council meetings are often held to discuss innovative ways by which the classrooms could be made student-centric. Active participation of students in learning activities is always ensured by conducting seminars, group discussions, and debates. Students themselves are entrusted with the task of conducting such activities so as to instill organizational spirit in them. Students are tasked with projects and assignments periodically to enhance their problem-solving potential. Field visits and industry visits are regularly conducted to make learning more experiential. Many departments provide opportunities to their students for experiential learning by including fieldwork and internship programs. As part of the social outreach program, the students visited nearby tribal colonies to impart a basic understanding of English communication. No opportunity is missed in involving the students in the organization of webinars and other activities,

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to make the teaching-learning process effective. We had twenty Smart rooms to meet the growing demand for internet-enabled, visually oriented classroom experiences. Due to the outbreak of the pandemic, teaching-learning activities have been shifted to online mode. Most of the teachers turned to work from home and handled classes using various Learning Management Systems. As a result of the prolonged lockdown, e-gadgets arranged in the smart classrooms have been kept out of use for months. This resulted in damage to most of the gadgets. During the lockdown, some teachers engaged classes directly from smart rooms available in the college to simulate the classroom atmosphere. We have a 100mbh internet connection in college to ensure effective online classroom transactions. As a special drive to enhance the possibility of digital learning we have submitted a detailed proposal to RUSA to make more classrooms smart. It is learned that the said proposal is accepted positively by the authority concerned. Our proposals for a fully functional language lab and media lab are under active consideration. It is only a matter of a few months before we could organize a digital ecology in our college to provide an effective teaching-learning experience to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

183

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated with the University of Calicut and hence the directions given by the University are to be strictly followed. Choice Based Credit Semester System was introduced by the University of Calicut at the UG and PG levels. In 2013, University introduced a system for both Continuous Evaluation and End Semester Evaluation. In tune with the reforms made by the University, the internal evaluation system of the College is also revised from time to time. Proper directions on both Continuous Assessment and End Semester Evaluation (ESE) are communicated to the students by way of the prospectus, departmental meetings, and interactions. During the orientation program, the students are given a clear idea about the CBCSS, syllabus, and evaluation. The entire internal evaluation process is continuous that involves internal tests, group discussions, assignments, seminars, and projects. Internal Monitoring Cell, constituted both at the college level and department level, monitors the implementation and frequency of continuous assessment methods. In the context of COVID 19, internal examinations have been carried out on online platforms. After the conduct of internal examinations, the answer scripts are evaluated within the stipulated time. Remedial coaching is provided to slow learners.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an effective three-tier grievance system, starting with the individual teacher, then the department level, and at the College level. This system addresses the grievances of the students, pertaining to the marks obtained in the internal examination. Mark sheets are prepared with utmost care and are published on the notice board. Grievances and complaints raised are addressed by faculty. Teachers are advised to maintain a portfolio regarding the activities conducted as part of the internal assessment so as to produce the same before the grievance cell in case of any complaint. Redressal of grievances is made at the department level when any grievances are raised. After the stipulated period, mark lists are finalized and uploaded to the University website and the hard copy signed by the students is forwarded to College Office and then to the University with the approval of the Principal. The introduction of the new system of evaluation has brought about visible changes in the performance of the students, both curricular and extracurricular activities. Only on rare occasions, the college-level grievance cell chaired by the Principal is required to intervene. During the last academic year, no such grievances were reported on the part of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated with the University of Calicut we follow the syllabus, program, and course outcome designed by the body concerned of the university. For better comprehension and easy access of the stakeholders, we display the program and course outcome for all programs on our institutional website. Students and parents are informed to check the relevant link of the website. Course outcomes were conveyed to both students and parents in the first induction meeting. Also, students are made aware of this through interactions with faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nmsmcollege.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Effective feedback analysis is the best method to minimize academic shortcomings. Timely feedback is taken from students, teachers, alumni, and parents. This also helps to work better as a team and provide adequate support for students in achieving their goals. In addition that this helps the faculty to identify more about the needs of the students and also fine-tune the academic activities more effectively. A comprehensive understanding of the strength and weaknesses of various components of teaching-learning activity is a prerequisite to effectively streamlining and chalking out future plans. IQAC has prepared feedback forms as instructed and entrusted the respective Head of the Departments/tutors to distribute the same among the students, alumni, teachers, and parents. Based on the outcomes obtained by analyzing feedback, the institution initiated proactive interventions such as remedial teaching, career programmes, and results in intensive sessions to enhance the efficacy of the teaching-learning process. In addition to that, each department maintains a record of students who are hired by various firms. This helps us understand how employable our students are in the ever-growing and constantly changing job market.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nmsmcollege.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/report-plus-photos-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://nmsmcollege.ac.in/wp-content/uploads/2022/01/Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Wayanad is one of the backward districts in Kerala in terms of its infrastructure and academic excellence. We do believe that our college is endowed with a lofty objective of disseminating knowledge across society to empower the weaker sections. We maintain a multi-tier approach towards academic activities. We strictly follow the syllabus and academic calendar framed by the university on the first level. Various organs of the college like the staff council, IQAC, academic councils of individual departments, etc, work in tandem to ensure the smooth running of academic activities. The Innovation and Entrepreneurship Cell of our college conducts various activities to nurture entrepreneurial attitudes within students. Useful seminars and industry-affiliated programs are organized to give maximum exposure to students vis-a-vis job opportunities in various spheres and to motivate them to build a prosperous career by exploring the new age job market. Teachers are encouraged to pursue research activities to expand the vistas of knowledge and are motivated to publish academic articles in research journals. so as to make their

own contributions to the ongoing intellectual discourses in various fields. Many teachers have enrolled in Research programs and a few have already submitted their theses for adjudication.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS units of the college have adopted the nearby tribal village and organizes various programs like medical awareness programmes, health education, anti-drug abuse campaigns, education awareness programmes etc. to uplift them. Under the banner of the IQAC, an awareness programme for tribal women has been planned in collaboration with the SC/ST Department. The alumni association provides two newspapers to the inmates of the colony. Under the initiative of the library advisory committee, the children of the colony were given an opportunity to visit the college library. Students were entrusted to help them familiarise themselves with books. 'The college librarian conducted an orientation programme for the children. 'Planting the seeds of words' a ten hours activity-oriented session, a joint venture of the IQAC and the Department of Languages, on basic language skills is in the pipeline for the children of Chembothara STC. Student Volunteers are being trained by the teachers concerned to engage sessions for the students. In

association with BRC(Block Resource Centre), Kalpetta, a five days workshop for the children of the Padapuram colony was hosted. In association with the NSS unit of our college, a reading corner has been set up at Padapuram tribal colony.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Best-Practices.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

220

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has all the basic infrastructural facilities to support academic activities. Classes through video conferencing are engaged in the EDUSAT room situated on the campus. ORICE (Online Resource Initiative of Collegiate Education) is a platform provided by DCE to relay the thoughts of eminent academicians and experts within India and abroad among students. ORICE focuses on developing Education Research-oriented content by eminent scholars worldwide and telecast through Meghnad Saha Center for Content Development (MSCCD), Trivandrum as live internet streaming, and Video conferences where interactions make interactions easy. It was also a platform for the DCE's video conferencing with the Principals and other staff of our College. Such academic and administrative engagements are carried out in the EDUSAT room. These classes were telecasted every holiday. PG Department of Mass Communication has five ICT-enabled classrooms of which two PG classrooms are equipped with TV sets. A fully furnished media lab is yet to be made available. We do have an apple iMAC computer and four desktop systems. The college library has over 1000 books on mass communication and the department library has a collection of a little over 100 books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Infrastruture-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We give equal importance to cultural and sports activities as that of academic activities. Many cells and clubs are functioning in our college with a view to organising meaningful programmes so as to ensure the active participation of students in accordance with their areas of interest. Music club, Film and Drama Club, Debate Club, e-Ooru Vayanakkootam, Sahitya Vedi, EBSB club, etc give ample opportunity to students to engage in creative activities. Teachers are given the charge of monitoring activities organised by each club. Student members are selected on the basis of their interests and attitude. Each club maintains a working committee to chalk out programmes periodically. We have both indoor and outdoor facilities for cultural and sports activities. Sarangi is a massive hall that can man around 800 people at a time. . Vaikhari is a relatively small auditorium which has a capacity of around 300 people at a time and is ideal for small scale programmes. We have a large ground for sports and other activities. Discussions are still on for creating a synthetic track. The gymnasium with high tech facilities, shuttle court and a table tennis table are being frequented by students, staff and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Infrastruture-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,205,017

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library with around 25000 titles provides invaluable academic support to both students and teachers of the college. We have a massive collection of reference books, CDs, and question banks for competitive examinations for students to enhance their knowledge and make useful references. For quick access to the library books, KOHA is installed and the library is partially automated. Proposals for RFID (Radio Frequency Identification) have already been submitted to the Collegiate Education Department. Expecting a favorable response from the authority concerned.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://nmsmcollege.ac.in/?page_id=121

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities available at the college are on pace with the latest technologies. Smart interactive displays are now replacing the existing smart classrooms with projectors and smartboards. The general computer lab existing on the campus is now upgraded to state-of-the-art infrastructure with latest machines. It is also renamed as Common IT Facilitation Centre (CITFC) and can accommodate 24 students. The latest computing devices ensure a 24 X 7 browsing experience with a speed of 100 Mbps. CITFC conducts software-oriented workshops with premium hands-on expertise for the incumbents. The college has two internet leased lines. One of the leased lines is provided by BSNL under the NMEICT scheme of MHRD, Govt. of India. The connection is established via tower to tower radio link. The bandwidth of the NMEICT connection is 10 Mbps. The other leased line is provided by Malanad broadband services, which currently offers a bandwidth of 100 Mbps. The connection runs on a wired optical fiber line that can be expanded up to 500 Mbps upon demand. The entire internet backbone of the college currently runs on an average bandwidth of 100 Mbps. Limited Campus-wide WIFI is available for the beneficiaries with speeds up to 40 Mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4,205,017

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has all the basic infrastructural facilities to support academic activities and to provide useful follow-up for the regular classroom interactions. Classes through videoconferencing are engaged in the EDUSAT room situated on the campus. ORICE (Online Resource initiative of Collegiate education) is a platform provided by DCE to relay the thoughts of eminent academicians and experts within India and abroad among all students. ORICE focuses on developing Education Research-oriented content by eminent scholars across the world and telecast through Meghnad Saha Center for ContentDevelopment (MSCCD), Trivandrum as live internet streaming, and VideoConference where interactions make easy. It was also a platform for the DCE's video conferencing. Such academic and administrative engagements are carried out from the EDUSAT room.

Under the Kerala Youth Welfare Board, a training program was arranged for KAS aspirants. ORICE studio in our college was selected to relay this program among the KAS candidates in Wayanad District. These classes were telecasted every holiday. The PG Department of Mass Communication has five ICT-enabled classrooms of which two PG classrooms are equipped with TV sets. A fully furnished media lab is yet to be made available. We do have an apple iMAC computer and four desktop systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

797

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://nmsmcollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

362

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

362

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representatives from the student community of the college have always been a vital part of the administrative and academic bodies. The IQAC has a student representative who acts as an effective channel for bringing the needs and concerns of the students to the notice of the college administration. Student representatives are also part of various clubs and cells. With their active participation, we were able to organize various programmes. However, owing to the outbreak of the pandemic, during the current year, we were forced to carry out programmes online. Activities of the college union were kept in abeyance indefinitely. Bugle Music Club , a collective of music enthusiasts in the college, organised a music feast as a farewell gesture to the senior students on February 24th 2021 by adhering to the covid protocol. The film and drama club of our college was inaugurated by O K Johny, a renowned Malayalam film critic. A pandemic movie, Contagion, was screened followed by an interactive session. Regular weekly film exhibition is conducted in the digital theatre. Bugle Music Club conducts commemoration of eminent musicians. The talented young musicians from the student community of our college pay homage to the legendaries by dedicating songs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION NMSM GOVERNMENT COLLEGE, KALPETTA

The Alumni Association of NMSM Govt.College has been functioning for many years as a supportive organ of the college and plays a pivotal role in the pursuit of excellence in the field of higher education. It is also a forum for discussing the developmental activities of the college. The annual general body of the Alumni Association was held on 25-11-2020, in the residence of Sri. T. M Joseph following the Covid Protocol. Fifteen members of the alumni participated offline and ten members participated online. The Alumni association president, Shri. T.M Joseph presided over the function and Alumni Association Joint Secretary Shri. Shamlas E welcomed the gathering. The meeting decided to speed up the registration process of the Alumni Association. As per the decisions of the meeting new office bearers were selected. The meeting has resolved to convene the executive committee meeting once in three months.

The following are the new office bearers:

Mr. T. M Joseph- President

Mr. P.C Abraham-& Mr. Unnikrishnan Cheekkallor Vice Presidents

P.K Rajan - secretary

Shamlas E-& Shoukkath Ali Joint secretary

K. O Mathai- Treasurer

25 members were selected for the executive committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NMSM Govt. College is an academic fraternity of individuals committed to its vision 'KINDLING THE MINDS'. The college strives to shape the student community, which is the cream of the society, into better citizens, and guides them to contribute constructively towards national priorities like the creation of wealth and generation of employment. We have a vision that the students coming out of our campus should be spiritually enlightened, psychologically sound, and practically efficient. We should get our country leaders, who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy, and acceptable in the society, who will champion the cause of justice, truth, and peace, and who are open to further growth. We should aspire towards creating a just human society where the human person is respected, where our cultural heritage of Ahimsa, Religious Plurality, and National Integration is upheld, and where the poor and the marginalized are specifically taken care of. Translating the vision into action, NMSM Govt. College seeks to impart quality education through innovative techniques and practices and help to equip the socially and economically backward students to cope with the latest requirements. .

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/?page_id=83
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To ensure a democratic environment the college has two bodies for faculty members and one body for parents and students. Major policy decisions are taken in the staff councils comprised of representatives of faculty and the principal. Regular meetings of the staff council are held. Though an informal body, the staff club acts as a platform for the collaboration of teaching faculty and office staff. The college is proud to have a proactive PTA making creative suggestions for both academic and infrastructural initiatives. The student representatives are given a prominent role in both administrative and academic decision-making. They are the vital parts of many cells like the IQAC, Women's Cell, Anti-ragging Cell etc. Most of the decisions are taken by the principal in consultation with the students. Learner-centered classroom activities are ensured. IQAC acts as the linchpin of all activities taking place in the college. Equitable distribution of duties not only minimizes the volume of work of each individual but enables each faculty to perform more effectively. Each member of the faculty assumes a sense of accountability for all kinds of activities. When the IQAC carried out Student Satisfaction Survey all teachers cooperated with it wholeheartedly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The curriculum is designed by the University Board of studies. As the institution is not autonomous, there is a lack of freedom in designing a curriculum for the college. But participation of the college is available through the elected teacher

representative to the Board of Studies. Smt. Rajimol. M.S, Department of Economics is a member of UG Board of Studies (Economics), University of Calicut, and thereby participated in all the measures taken by the University of Calicut in Curriculum development of BA Economics Programs. Mr. Varghese Antony, HOD, Department of Mass Communication, is also a part of the university curriculum committee.

Teaching and Learning: The college has a well-furnished computer lab, digital theatre, and EDUSAT facility. ICT techniques are used to present seminars by teachers. Projects are also assigned to students which teachers guide. The college has a vast library providing CD's, various journals and an internet facility for students. A student-centered and library-centered learning atmosphere is maintained in the college. Teachers and students try to excel in their fields to update their knowledge in the subject. Interactions with media persons, media visits, study tours, and national seminars. are conducted regularly. These are positive steps in that direction.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college we strictly follow the Government Orders in matters of administration and curriculum transactions. The appointment of teachers and office staff is made by Collegiate Education from the list published by the Public Service Commission. In case of a dearth of teachers, appointments on a contract basis are made by the college administration as per the rules and regulations promulgated by the government. The transfer of employees is also made by the collegiate Education Department. NMSM Govt College is affiliated with Calicut University. The syllabus for various programs offered by the college is prepared by the university. We follow the academic calendar set by the university vis a vis semester examinations and valuations. The Staff Council, IQAC, Staff Club, NCC, NSS, other clubs, and cells function within the purview of the overall administrative mechanism prevalent in the

college. Mutual understanding between various departments of the college is helpful in the successful implementation of various programs. We follow the policies promulgated by the Higher education Department from time to time. The office staff of our college provide active support in daily activities. The whole-hearted support of the PTA has been helpful in the overall functioning of the college.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/College-Information-Booklet-header-1.pdf
Link to Organogram of the institution webpage	http://nmsmcollege.ac.in/?page_id=91
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution ensures the welfare and well-being of faculty members and staff. The institution has a functioning staff club to foster healthy relationships among office staff and faculty members. An annual staff tour and other recreational activities are periodically carried out. A monthly subscription is levied from each member and a portion of the amount thus collected is earmarked for

various welfare measures like medical emergencies. The recreation club, gymnasium, and shuttle badminton court have been set up on the campus for recreational and other leisure activities. Faculty members and office staff avail of government-regulated welfare measures like General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises funds for needy staff members on occasions like marriage, housewarming, illness, and retirement through membership fees, donations, and monthly subscriptions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance-based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is prepared based on the annual performance of the employees in the relevant areas.

Teaching Staff

Professional ethics, academic integrity, career advancement, and commitment to the cause of the institution are the major yardsticks by which the performance of the teachers is annually assessed. Innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting, evaluation, and updating of materials are all taken into consideration. Relevant responses for the student feedback are also used to gauge the teachers' performance. Teachers are encouraged to contribute academic articles in national and international seminars and conferences, Scopus/ UGC care listed journals, and chapters in books. In the Covid scenario, teachers were asked to fill in a google form vis a vis their achievement in related areas. The feedback was then scrutinized by the respective Heads of Departments and Principal.

Non-Teaching Staff

An informed monitoring system under the supervision of the Superintendent ensures the punctuality and effective work culture of the office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external financial audits regularly. Since the institution is a government college, it is wholly owned and administered by the Department of Collegiate Education, Government of Kerala. The major sources of finance for the college are budgetary support from Kerala government, grants, and special funds from UGC, RUSA, and other bodies. All these funds are subject to strict auditing. The external auditing is done by the Accountant General and Department of Collegiate Education, Government of Kerala. The audit is done at various levels. External Audit : External audit is conducted mainly in four modes. (I) Audit by the Office of the Accountant General: After giving a letter to the college, the A.G. Audit Team visits the college and conducts external auditing They can audit anything which involves a cash

transaction. Usually, they audit the following. 1) State Government plan funds utilization. 2) State Government nonplan funds utilization. 3) PD accounts 4) Stock registers 5) Recovery of pay and allowances. (II) Audit by the Directorate of Collegiate Education: The audit team of DCE also visits the college and conducts external auditing on a timely basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government college, the major source of our funding is from Kerala Higher Education/Department of Collegiate Education and RUSA (The Rashtriya Uchchatar Shiksha Abhiyan). Every year we prepare a detailed plan proposal for the Directorate of Collegiate Education based on both the immediate and long-term requirements of the college indiscussion and consultation with the stakeholders. A slew of discussions is often carried out before the drafting of the plan proposal. Parents, alumni, and students often contribute their vital insights to enrich the proposed plan. Thereafter, the rough draft thus prepared is scrutinized and modified by the IQAC and staff council. The result is a comprehensive and all-encompassing plan proposal which is, again, brought to fruitful and careful vetting by the planning board before the final draft. The funds then sanctioned

are utilized for the items prescribed in the plan proposal. To ensure proper utilization of the fund, the building committee and purchase committee convene periodical meetings under the guidance and monitoring of the staff council and the IQAC. To ensure the progress of the works and the quality of the materials, constant monitoring is done by the building committee and purchase committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell of the institution always plays an important role in institutionalizing the quality assurance strategic policies. It remains as the vertebra of the institution by playing a central role in planning, designing, and executing notable programs that contribute to the goodwill of the institution on the one hand and the holistic development of the students on the other. The academic quality of students is assured by ensuring time-bound completion of syllabi and the timely administration of the Internal Evaluation examinations. IQAC makes periodic monitoring of such activities to ensure the quality of the same. Though the pandemic has disrupted the normal pace of academic activities, efforts have been taken by teachers to complete their portions in time without compromising the efficacy of teaching-learning activities. To inculcate values and to foster aesthetic sensibility within the students the IQAC, in association with various clubs, has chalked out meaningful programs on online platforms. The IQAC shares its visions and plans with the Staff Council before the final execution in order to make such activities more effective. The IQAC respects and values the suggestions and recommendations of other stakeholders.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/DocScanner-11-May-2022-7-26-pm.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is a complex activity that needs continuous and consistent updating, monitoring, renewal, appraisal, and remedial measures. In a formal setup, such aspects of the teaching-learning process are effectively reviewed by the government agencies. That apart, the IQAC of the institution takes proactive measures to ensure the smooth running of the academic activities. As envisaged in the constructive paradigm of the teaching-learning process, the IQAC ensures that classrooms are student-centered and activity-oriented. In consultation with the staff council of the college, each department is advised to organize debates, group discussions, seminars, and panel discussions to make the classroom participatory. Though the academic activities have gone topsy turvy due to the covid 19 breakdown, the IQAC strives to pursue the teaching-learning process in tune with a revised academic calendar published by the university. Effective strategies have been chalked out to ensure the smooth running of online classes. Responses gleaned from student feedback are reckoned with and remedial measures are taken to address issues of serious concern. In short, IQAC functions as an effective body to review the teaching-learning process, structures, and methodologies of operation and learning outcomes at periodic intervals by taking all faculty members and students into confidence.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/DocScanner-11-May-2022-7-26-pm.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/report-plus-photos-1.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls make up the major chunk of the student population in the college owing to the relatively better social status enjoyed by women in Kerala. NMSM Government College Kalpetta gives utmost priority to instilling gender equality among students. The college ensures a proportionate representation of girls in various clubs and cells to nurture leadership quality among them. Women's Cell of the college conducts regular awareness programs to this effect. Women's Cell aims at sensitizing students on gender issues through many extension activities and also by conducting talks and interactions on gender issues. International Women's Day was celebrated in the college by conducting various programs like essay writing, group discussions, and film exhibitions. A campaign against dowry has been organized to make students aware of the social evil of dowry. All students of the college have taken an oath not to give or accept dowry. Both boys and girls participated in the program with immense enthusiasm. The Department of Mass Communication and Women's Cell have jointly taken the initiative to observe the day. NSS and NCC units of our college give ample importance to the concept of gender equality.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NMSM Govt College Kalpetta has been keen on keeping the campus clean and green by managing degradable and non-degradable wastes. As the institution is located around three kilometers away from the State Highway and there are no eateries nearby, 879 students coming from different parts of the district and even from outside the district either bring their lunch or depend on the canteen available on the campus. Earlier, due to the lack of an adequate waste management system, the campus had become littered with food wastes. As the first step towards managing waste effectively, Kalpetta Municipality was approached for support. Municipal authority assured their support and arranged for two of their staff to pick garbage from the campus every two weeks. An awareness program was conducted under the aegis of the NSS unit among students as to how to manage food waste. Waste bins have been set up at a few places for the students and staff. Food wastes thus collected have been offered to the nearby pig farmers. Non-degradable waste materials are removed by the Municipal officials. A proposal has been submitted for the installation of solar panels and we expect a positive response from the Kerala State

Electricity Board soon.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The institution is very particular about providing an inclusive environment within the campus by inculcating values like tolerance and harmony. IQAC and other bodies in the college chalk out various programs that enable the students to get exposed to diverse cultures. In association with the BRC Vythiri, IQAC hosted a workshop for the children of the nearby tribal colony to stage their cultural activities and creative achievements. Along with this, the products made by them during the camp were displayed. Two surveys have been conducted by the IQAC and Jeevani among students to assess the socio-economic and emotional impact of covid 19 to identify the disastrous consequences of the pandemic. Inclusive measures have been taken to motivate the depressed ones to ensure their active participation in academic activities. The history department hosted a seminar on the local histories of the freedom movement of Chattisgarh. EBSB Club of the college conducts sessions on national integration so as to enable the students to familiarise themselves with the veritable mix of Indian culture. The nature club of our college misses no chance to foster ecological awareness among students by organizing various programs like seminars, nature photography competitions, short video-making competitions on nature etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution gives top priority to enabling the students and employees to sensitize the constitutional values and obligations of citizens. The future of our nation is determined and defined by how the citizens of the nation adhere to the values laid out in our constitution. Ample opportunities are envisaged in our action plan to organize programs to uphold our constitutional values like gender equality, secularism, national integration, cultural harmony etc. Before the daily prayer, we read out the Preamble to the Constitution every day. With a view to nurturing and promoting

gender equity, the Women's Development Cell and Gender Cell of our institution organized various programs like awareness classes, debates, oath against dowry etc. Under the banner of the EBSB club, programs are periodically conducted to promote national integration and civic awareness. National days celebrations are held with due importance. Teachers and other staff members perform election duties in various capacities. Both teachers and students of our college have discharged their invaluable social commitment by serving as the frontline warriors and sectoral magistrates to contain the spread of covid 19. The IQAC has decided to organize seminars in association with other departments of the college in connection with Azadi Ka Amrit Mahotsav.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated/organized national and international commemorative days, events and festivals and made the students and faculty participate in the same. The college celebrated Independence Day on August 15th in adherence to covid protocol. The principal hoisted the flag and delivered a speech highlighting the significance of Indian independence. The college celebrated International Women's Day on March 8th, 2021.

Public Service Broadcasting Day was celebrated on November 11th, 2020 and National Press Day was celebrated on November 16th, 2020 with a lecture session by Varghese Antony, Head, Department of Journalism and Mass Communication

With the objective of raising 'Mental Health for All' , Jeevani Centre for mental well-being at the college organized an online lecture for students and faculty on World Mental Health Day (October 10, 2020). Consultatnt Psychologist Baiju Laila Raj spoke at the function.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

This year IQAC has chalked out a comprehensive action plan to address students of all levels with a view to providing support to them in this testing time of the Pandemic. The plan aims to inspire students to pursue their interests by taking into consideration their level of learning and attitude. To get over the collective trauma brought about by the pandemic we provided students with creative platforms to sit together and involve in constructive discussions. We have explored the possibilities of online platforms to transact our initiative to the target communities. In addition to that, recognizing the social responsibility vested upon us to the neighboring communities, we have organized various programs with a view to providing maximum support to the tribal children and tribal women in the nearby area.

Under this broad banner, various activities have been planned and executed with the ample support of teachers, office staff, and students. They are:

I. GETTING OVER THE PANDEMIC

1.E-Ooru Vayanakkoottam

2. We Shall Overcome: 3. Eco-thoughts:

II. TRIBAL EMPOWERMENT

1. Planting the Seeds of Words:

2. Shedding the Light of Words

3. Nattarangu:

4. Know Your Rights

File Description	Documents
Best practices in the Institutional website	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Best-Practices.pdf
Any other relevant information	This year IQAC has chalked out a

comprehensive action plan to address students of all levels with a view to providing support to them in this testing time of the Pandemic. The plan, entitled CLEAR (Comprehensive Learning Experience in All Realms), aims to scaffold students to pursue their interest by taking into consideration their level of learning and attitude. We have explored the possibilities of online platforms to transact our initiative to the target communities. In addition to that, recognising the social responsibility vested upon us by the neighbouring community we have organised various programmes with a view to providing maximum support to the tribal children and women in the nearby area. Under this broad banner, various activities have been planned and executed with the ample support of teachers, office staff, and students. They are:

1. E-Ooru Vayanakkootam: Joint venture of Department of Languages, IQAC and Library advisory Board. An online platform for all the interested to gather together and discuss books, films etc. Offered an opportunity to exhibit the members their creative talents. Gathered 20 times during the last academic year. A publication is underway.
2. We Shall Overcome: To bolster confidence in the students affected by the pandemic, IQAC and Jeevani provided emotional support. We shared videos to motivate them and relieved much of their tension by talking to them over the phone. Many more programmes under this banner are in the pipeline. Decision has already been taken to conduct two surveys on the socio-economic and emotional impacts of the pandemic on students with a view to pursue effective follow up to address those issues. With the support of the PTA and all faculty members we have constituted a body to extend material support to the needy to pursue online education. Many students have benefited by this initiative.
3. Eco-thoughts: An initiative by the P G

Department of Economics to promote research and discussions on everyday economics. It conducts seminars and workshops in the merging fields in Economics. Already conducted 6 webinars wherein scholars from across India and outside have participated.

II. TRIBAL EMPOWERMENT

1. Planting the Seeds of Words: In association with the Department of Languages an activity oriented programme entitled Planting the Seeds of Words has been conducted for the children of Chembothara tribal colony to improve their communicative competence. Senior UG students from our college came forward to act as resource persons. Considering the enthusiasm of the learners we have decided to arrange more sessions as per the convenience of the resource group.

2. Shedding the Light of Words A small reading corner has been set up for the children of Padapuram colony to motivate them to read. NSS unit extended all support to actualise this project.

3. Nattarangu: In collaboration with the BRC Kalpetta, we organised a 5 day's creative camp for the tribal students of the nearby village. They performed various cultural activities. They were given expert sessions on various topics. Last day of the camp their products were exhibited for the public. 35 students have participated.

4. Know Your Rights To make the women aware of their rights and possibilities, with the support of the ST Department, a session has been conducted to the tribal women of Padapuram colony. The resource person from the ST Department spoke about the government policies vis a vis the development of the tribal community.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This year we give top priority to Social Outreach Programmes to disseminate the power of words across society. Being the only government college under the jurisdiction of Calicut University in

the predominantly tribal district of Wayanad, NMSM Govt College realises its responsibility to reach out to the outside community to extend its support to the needy. The college chalks out various programmes to demonstrate its commitment to the marginalized sections of the society by providing ample support in learning activities. IQAC, in association with the Block Resource Group, Kalpetta, conducted a 5-day workshop entitled Nattarangu, for the children of Padapuram Colony. The handicraft products made by the participants were exhibited on the fifth day. Resource persons from various spheres engaged sessions to enlighten the participants. With the active support of the NSS unit, a reading corner has been set up at the Padapuram tribal colony under the title Words and Worlds to initiate children to the world of reading. Each member of the NSS unit collected 10 books to raise the total collection to 1000 books.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

NMSM Government College, Kalpetta is located in Wayanad, the district with the largest tribal population in Kerala. Efforts toward curriculum enrichment and effective curriculum delivery have always been a priority of the institution. The library has been automated by installing KOHA software. Academic seminars and workshops are regularly conducted with the assistance of the UGC/ State Government and duly supported by IQAC. Owing to the pandemic situation, classroom transactions have been shifted to online platforms. Each teacher is instructed to submit a daily report of their classroom activities through a google form. Through Online Education Support Centre, a joint venture of alumni, staff, and PTA to provide e-gadgets to economically weak students, smartphones were issued to those who were deserving. Feedback is collected from students and analyzed properly; effective remedial actions are taken without delay. Every year in the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan in consultation with all staff members. Timely interventions of the IQAC in matters regarding academic activities and co-curricular activities enhance the quality of the teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://nmsmcollege.ac.in/wp-content/uploads/2021/07/Clt-Uty-Academic-Calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated with Calicut University and hence the system mandated by the University is followed by the college. The University releases its academic calendar for both the odd and even semesters at the beginning of each academic year to ensure that the students get ninety working days in each semester. In

other words, this means that there ought to be five hundred and forty classroom hours in one semester. Enough space is given to the conduct of co-curricular programs like seminars, student assignments, project work, association activities, department club activities, and College Union activities. Due to the large size of the University and due to various contingencies like delays in publishing of results by the Higher Secondary boards, extension of dates of final admission etc., rigorous adherence to the academic calendar may not always be possible. Due to the unexpected outbreak of Covid 19, the college was forced to make some changes. These changes were executed in consultation with the college council and the IQAC. But overall, an effort is always made to adhere to the academic calendar, keeping students' interests paramount. internal evaluation is done as per the schedule prepared by the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/06/College_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

No education institution can ignore the growing concern for professional ethics, gender equality, environmental consciousness, sustainable development, and human values. Professional ethics being the decisive factor that enables individual actors to discharge their duty with commitment and responsibility, the institution gives top priority to nurturing ethical sense within teachers. The college has a gender club that organizes various programmes with a view to propagating gender awareness. The students of the college took an oath not to give or accept dowry when they get married. The NSS and NCC units of the college give top priority to nurturing the qualities of empathy, sympathy, cooperation etc. and chalk out various programmes to make students more humane and value-oriented. IQAC has conducted a plethora of activities to motivate students to make meaningful social interventions. An awareness programme for the women of the nearby tribal colony was conducted in collaboration with the SC/ST Department. With the support of the alumni association, the college provides two daily newspapers to children of the said colony. A number of such outreach programmes are in the pipeline. Nature photography competitions, video compilations, and essay writing competitions were the activities initiated under the banner of Nature Club.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

295

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://nmsmcollege.ac.in/wp-content/uploads/2022/03/feed-back-final.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	http://nmsmcollege.ac.in/wp-content/uploads/2022/03/feed-back-final.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
349		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
229		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Efforts toward curriculum enrichment and effective curriculum delivery have always been a priority with a significant number of		

journals and periodicals. The library has been automated by installing KOHA software. Academic seminars and workshops are regularly conducted. However, the prolonged lockdown consequent of the pandemic, forced the institution to curtail many such activities indefinitely. The college calendar is in tune with the one provided by University and the same is executed through the master timetable and departmental timetables. Continuous evaluation is regularly monitored. Feedback is collected from students, parents, teachers, alumni etc. and analyzed systematically. Additional scaffolding for slow learners is regularly done in the form of remedial classes to enable students to face University exams with confidence. Career Development Club organized a Civil Service Orientation session to motivate civil service aspirants. All departments host career programs to help students have a clarity about the job market. Result analysis is done during department meetings and parents' meetings are held regularly. Student projects are conducted under the guidance of teachers and are evaluated both internally and externally. In the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan in consultation with all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is very particular about organizing classroom transactions in tune with the recent developments in the field of teaching methodology and pedagogy. Experimental learning,

participatory learning, and problem-solving methodologies have been, thus, consistently followed by faculty members in accordance with the discipline they handle. Council meetings are often held to discuss innovative ways by which the classrooms could be made student-centric. Active participation of students in learning activities is always ensured by conducting seminars, group discussions, and debates. Students themselves are entrusted with the task of conducting such activities so as to instill organizational spirit in them. Students are tasked with projects and assignments periodically to enhance their problem-solving potential. Field visits and industry visits are regularly conducted to make learning more experiential. Many departments provide opportunities to their students for experiential learning by including fieldwork and internship programs. As part of the social outreach program, the students visited nearby tribal colonies to impart a basic understanding of English communication. No opportunity is missed in involving the students in the organization of webinars and other activities,

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to make the teaching-learning process effective. We had twenty Smart rooms to meet the growing demand for internet-enabled, visually oriented classroom experiences. Due to the outbreak of the pandemic, teaching-learning activities have been shifted to online mode. Most of the teachers turned to work from home and handled classes using various Learning Management Systems. As a result of the prolonged lockdown, e-gadgets arranged in the smart classrooms have been kept out of use for months. This resulted in damage to most of the gadgets. During the lockdown, some teachers engaged classes directly from smart rooms available in the college to simulate the classroom atmosphere. We have a 100mbh internet connection in college to ensure effective online classroom transactions. As a special drive to enhance the possibility of digital learning we have submitted a detailed proposal to RUSA to make more classrooms smart. It is learned that the said proposal is accepted positively by the authority concerned. Our proposals for

a fully functional language lab and media lab are under active consideration. It is only a matter of a few months before we could organize a digital ecology in our college to provide an effective teaching-learning experience to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****8**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****183**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated with the University of Calicut and hence the directions given by the University are to be strictly followed. Choice Based Credit Semester System was introduced by the University of Calicut at the UG and PG levels. In 2013, University introduced a system for both Continuous Evaluation and End Semester Evaluation. In tune with the reforms made by the University, the internal evaluation system of the College is also revised from time to time. Proper directions on both Continuous Assessment and End Semester Evaluation (ESE) are communicated to the students by way of the prospectus, departmental meetings, and interactions. During the orientation program, the students are given a clear idea about the CBCSS, syllabus, and evaluation. The

entire internal evaluation process is continuous that involves internal tests, group discussions, assignments, seminars, and projects. Internal Monitoring Cell, constituted both at the college level and department level, monitors the implementation and frequency of continuous assessment methods. In the context of COVID 19, internal examinations have been carried out on online platforms. After the conduct of internal examinations, the answer scripts are evaluated within the stipulated time. Remedial coaching is provided to slow learners.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an effective three-tier grievance system, starting with the individual teacher, then the department level, and at the College level. This system addresses the grievances of the students, pertaining to the marks obtained in the internal examination. Mark sheets are prepared with utmost care and are published on the notice board. Grievances and complaints raised are addressed by faculty. Teachers are advised to maintain a portfolio regarding the activities conducted as part of the internal assessment so as to produce the same before the grievance cell in case of any complaint. Redressal of grievances is made at the department level when any grievances are raised. After the stipulated period, mark lists are finalized and uploaded to the University website and the hard copy signed by the students is forwarded to College Office and then to the University with the approval of the Principal. The introduction of the new system of evaluation has brought about visible changes in the performance of the students, both curricular and extracurricular activities. Only on rare occasions, the college-level grievance cell chaired by the Principal is required to intervene. During the last academic year, no such grievances were reported on the part of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated with the University of Calicut we follow the syllabus, program, and course outcome designed by the body concerned of the university. For better comprehension and easy access of the stakeholders, we display the program and course outcome for all programs on our institutional website. Students and parents are informed to check the relevant link of the website. Course outcomes were conveyed to both students and parents in the first induction meeting. Also, students are made aware of this through interactions with faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nmsmcollege.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Effective feedback analysis is the best method to minimize academic shortcomings. Timely feedback is taken from students, teachers, alumni, and parents. This also helps to work better as a team and provide adequate support for students in achieving their goals. In addition that this helps the faculty to identify more about the needs of the students and also fine-tune the academic activities more effectively. A comprehensive understanding of the strength and weaknesses of various components of teaching-learning activity is a prerequisite to effectively streamlining and chalking out future plans. IQAC has prepared feedback forms as instructed and entrusted the respective Head of the Departments/tutors to distribute the same among the students, alumni, teachers, and parents. Based on the outcomes obtained by analyzing feedback, the institution

initiated proactive interventions such as remedial teaching, career programmes, and results in intensive sessions to enhance the efficacy of the teaching-learning process. In addition to that, each department maintains a record of students who are hired by various firms. This helps us understand how employable our students are in the ever-growing and constantly changing job market.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nmsmcollege.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/report-plus-photos-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://nmsmcollege.ac.in/wp-content/uploads/2022/01/Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Wayanad is one of the backward districts in Kerala in terms of its infrastructure and academic excellence. We do believe that our college is endowed with a lofty objective of disseminating knowledge across society to empower the weaker sections. We maintain a multi-tier approach towards academic activities. We strictly follow the syllabus and academic calendar framed by the university on the first level. Various organs of the college like the staff council, IQAC, academic councils of individual departments, etc, work in tandem to ensure the smooth running of academic activities. The Innovation and Entrepreneurship Cell of our college conducts various activities to nurture entrepreneurial attitudes within students. Useful seminars and industry-affiliated programs are organized to give maximum exposure to students vis-a-vis job opportunities in various spheres and to motivate them to build a prosperous career by exploring the new age job market. Teachers are encouraged to pursue research activities to expand the vistas of knowledge and are motivated to publish academic articles in research journals. so as to make their own contributions to the ongoing intellectual discourses in various fields. Many teachers have enrolled in Research programs and a few have already submitted their theses for adjudication.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS units of the college have adopted the nearby tribal village and organizes various programs like medical awareness programmes, health education, anti-drug abuse campaigns, education awareness programmes etc. to uplift them. Under the banner of the IQAC, an awareness programme for tribal women has been planned in collaboration with the SC/ST Department. The alumni association provides two newspapers to the inmates of the colony. Under the initiative of the library advisory committee, the children of the colony were given an opportunity to visit the college library. Students were entrusted to help them familiarise themselves with books. 'The college librarian conducted an orientation programme for the children. 'Planting the seeds of words' a ten hours activity-oriented session, a joint venture of the IQAC and the Department of Languages, on basic language skills is in the pipeline for the children of Chembothara STC. Student Volunteers are being trained by the teachers concerned to engage sessions for the students. In association with BRC(Block Resource Centre), Kalpetta, a five days workshop for the children of the Padapuram colony was hosted. In association with the NSS unit of our college, a reading corner has been set up at Padapuram tribal colony.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Best-Practices.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

220

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has all the basic infrastructural facilities to support academic activities. Classes through video conferencing are engaged in the EDUSAT room situated on the campus. ORICE (Online Resource Initiative of Collegiate Education) is a platform provided by DCE to relay the thoughts of eminent academicians and experts within India and abroad among students. ORICE focuses on developing Education Research-oriented content by eminent scholars worldwide and telecast through Meghnad Saha Center for Content Development (MSCCD), Trivandrum as live internet streaming, and Video conferences where interactions make interactions easy. It was also a platform for the DCE's video conferencing with the Principals and other staff of our College. Such academic and administrative engagements are carried out in the EDUSAT room. These classes were telecasted every holiday. PG Department of Mass Communication has five ICT-enabled classrooms of which two PG classrooms are equipped with TV sets. A fully furnished media lab is yet to be made available. We do have an apple iMAC computer and four desktop systems. The college library has over 1000 books on mass communication and the department library has a collection of a little over 100 books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Infrastrutture-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We give equal importance to cultural and sports activities as that of academic activities. Many cells and clubs are functioning in our college with a view to organising meaningful programmes so as to ensure the active participation of students in accordance with their areas of interest. Music club, Film and Drama Club, Debate Club, e-Ooru Vayanakkoottam, Sahitya Vedi, EBSB club, etc give ample opportunity to students to engage in creative activities. Teachers are given the charge of monitoring

activities organised by each club. Student members are selected on the basis of their interests and attitude. Each club maintains a working committee to chalk out programmes periodically. We have both indoor and outdoor facilities for cultural and sports activities. Sarangi is a massive hall that can man around 800 people at a time. . Vaikhari is a relatively small auditorium which has a capacity of around 300 people at a time and is ideal for small scale programmes. We have a large ground for sports and other activities. Discussions are still on for creating a synthetic track. The gymnasium with high tech facilities, shuttle court and a table tennis table are being frequented by students, staff and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Infrastruture-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,205,017

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library with around 25000 titles provides invaluable academic support to both students and teachers of the college. We have a massive collection of reference books, CDs, and question banks for competitive examinations for students to enhance their knowledge and make useful references. For quick access to the library books, KOHA is installed and the library is partially automated. Proposals for RFID (Radio Frequency Identification) have already been submitted to the Collegiate Education Department. Expecting a favorable response from the authority concerned.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://nmsmcollege.ac.in/?page_id=121

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT facilities available at the college are on pace with the latest technologies. Smart interactive displays are now replacing the existing smart classrooms with projectors and smartboards. The general computer lab existing on the campus is now upgraded to state-of-the-art infrastructure with latest machines. It is also renamed as Common IT Facilitation Centre (CITFC) and can accommodate 24 students. The latest computing devices ensure a 24 X 7 browsing experience with a speed of 100 Mbps. CITFC conducts software-oriented workshops with premium hands-on expertise for the incumbents. The college has two internet leased lines. One of the leased lines is provided by BSNL under the NMEICT scheme of MHRD, Govt. of India. The connection is established via tower to tower radio link. The bandwidth of the NMEICT connection is 10 Mbps. The other leased line is provided by Malanad broadband

services, which currently offers a bandwidth of 100 Mbps. The connection runs on a wired optical fiber line that can be expanded up to 500 Mbps upon demand. The entire internet backbone of the college currently runs on an average bandwidth of 100 Mbps. Limited Campus-wide WIFI is available for the beneficiaries with speeds up to 40 Mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4,205,017

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has all the basic infrastructural facilities to support academic activities and to provide useful follow-up for the regular classroom interactions. Classes through videoconferencing are engaged in the EDUSAT room situated on the campus. ORICE (Online Resource initiative of Collegiate education) is a platform provided by DCE to relay the thoughts of eminent academicians and experts within India and abroad among all students. ORICE focuses on developing Education Research-oriented content by eminent scholars across the world and telecast through Meghnad Saha Center for ContentDevelopment (MSCCD), Trivandrum as live internet streaming, and VideoConference where interactions make easy. It was also a platform for the DCE's video conferencing. Such academic and administrative engagements are carried out from the EDUSAT room. Under the Kerala Youth Welfare Board, a training program was arranged for KAS aspirants. ORICE studio in our college was selected to relay this program among the KAS candidates in Wayanad District. These classes were telecasted every holiday. The PG Department of Mass Communication has five ICT-enabled classrooms of which two PG classrooms are equipped with TV sets. A fully furnished media lab is yet to be made available. We do have an apple iMAC computer and four desktop systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

797

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://nmsmcollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

362

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

362

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representatives from the student community of the college have always been a vital part of the administrative and academic bodies. The IQAC has a student representative who acts as an

effective channel for bringing the needs and concerns of the students to the notice of the college administration. Student representatives are also part of various clubs and cells. With their active participation, we were able to organize various programmes. However, owing to the outbreak of the pandemic, during the current year, we were forced to carry out programmes online. Activities of the college union were kept in abeyance indefinitely. Bugle Music Club, a collective of music enthusiasts in the college, organised a music feast as a farewell gesture to the senior students on February 24th 2021 by adhering to the covid protocol. The film and drama club of our college was inaugurated by O K Johny, a renowned Malayalam film critic. A pandemic movie, Contagion, was screened followed by an interactive session. Regular weekly film exhibition is conducted in the digital theatre. Bugle Music Club conducts commemoration of eminent musicians. The talented young musicians from the student community of our college pay homage to the legendaries by dedicating songs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION NMSM GOVERNMENT COLLEGE, KALPETTA

The Alumni Association of NMSM Govt.College has been functioning for many years as a supportive organ of the college and plays a pivotal role in the pursuit of excellence in the field of higher education. It is also a forum for discussing the developmental activities of the college. The annual general body of the Alumni Association was held on 25-11-2020, in the residence of Sri. T. M Joseph following the Covid Protocol. Fifteen members of the alumni participated offline and ten members participated online. The Alumni association president, Shri. T.M Joseph presided over the function and Alumni Association Joint Secretary Shri. Shamlas E welcomed the gathering. The meeting decided to speed up the registration process of the Alumni Association. As per the decisions of the meeting new office bearers were selected. The meeting has resolved to convene the executive committee meeting once in three months.

The following are the new office bearers:

Mr. T. M Joseph- President

Mr. P.C Abraham-& Mr. Unnikrishnan Cheekkallor Vice Presidents

P.K Rajan - secretary

Shamlas E-& Shoukkath Ali Joint secretary

K. O Mathai- Treasurer

25 members were selected for the executive committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NMSM Govt. College is an academic fraternity of individuals committed to its vision 'KINDLING THE MINDS'. The college strives to shape the student community, which is the cream of the society, into better citizens, and guides them to contribute constructively towards national priorities like the creation of wealth and generation of employment. We have a vision that the students coming out of our campus should be spiritually enlightened, psychologically sound, and practically efficient. We should get our country leaders, who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy, and acceptable in the society, who will champion the cause of justice, truth, and peace, and who are open to further growth. We should aspire towards creating a just human society where the human person is respected, where our cultural heritage of Ahimsa, Religious Plurality, and National Integration is upheld, and where the poor and the marginalized are specifically taken care of. Translating the vision into action, NMSM Govt. College seeks to impart quality education through innovative techniques and practices and help to equip the socially and economically backward students to cope with the latest requirements. .

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/?page_id=83
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To ensure a democratic environment the college has two bodies for faculty members and one body for parents and students. Major policy decisions are taken in the staff councils comprised of

representatives of faculty and the principal. Regular meetings of the staff council are held. Though an informal body, the staff club acts as a platform for the collaboration of teaching faculty and office staff. The college is proud to have a proactive PTA making creative suggestions for both academic and infrastructural initiatives. The student representatives are given a prominent role in both administrative and academic decision-making. They are the vital parts of many cells like the IQAC, Women's Cell, Anti-ragging Cell etc. Most of the decisions are taken by the principal in consultation with the students. Learner-centered classroom activities are ensured. IQAC acts as the linchpin of all activities taking place in the college. Equitable distribution of duties not only minimizes the volume of work of each individual but enables each faculty to perform more effectively. Each member of the faculty assumes a sense of accountability for all kinds of activities. When the IQAC carried out Student Satisfaction Survey all teachers cooperated with it wholeheartedly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The curriculum is designed by the University Board of studies. As the institution is not autonomous, there is a lack of freedom in designing a curriculum for the college. But participation of the college is available through the elected teacher representative to the Board of Studies. Smt. Rajimol. M.S, Department of Economics is a member of UG Board of Studies (Economics), University of Calicut, and thereby participated in all the measures taken by the University of Calicut in Curriculum development of BA Economics Programs. Mr. Varghese Antony, HOD, Department of Mass Communication, is also a part of the university curriculum committee.

Teaching and Learning: The college has a well-furnished computer lab, digital theatre, and EDUSAT facility. ICT techniques are used to present seminars by teachers. Projects are also assigned to students which teachers guide. The college has a vast library providing CD's, various journals and an internet facility for

students. A student-centered and library-centered learning atmosphere is maintained in the college. Teachers and students try to excel in their fields to update their knowledge in the subject. Interactions with media persons, media visits, study tours, and national seminars. are conducted regularly. These are positive steps in that direction.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college we strictly follow the Government Orders in matters of administration and curriculum transactions. The appointment of teachers and office staff is made by Collegiate Education from the list published by the Public Service Commission. In case of a dearth of teachers, appointments on a contract basis are made by the college administration as per the rules and regulations promulgated by the government. The transfer of employees is also made by the collegiate Education Department. NMSM Govt College is affiliated with Calicut University. The syllabus for various programs offered by the college is prepared by the university. We follow the academic calendar set by the university vis a vis semester examinations and valuations. The Staff Council, IQAC, Staff Club, NCC, NSS, other clubs, and cells function within the purview of the overall administrative mechanism prevalent in the college. Mutual understanding between various departments of the college is helpful in the successful implementation of various programs. We follow the policies promulgated by the Higher education Department from time to time. The office staff of our college provide active support in daily activities. The whole-hearted support of the PTA has been helpful in the overall functioning of the college.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/College-Information-Booklet-header-1.pdf
Link to Organogram of the institution webpage	http://nmsmcollege.ac.in/?page_id=91
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution ensures the welfare and well-being of faculty members and staff. The institution has a functioning staff club to foster healthy relationships among office staff and faculty members. An annual staff tour and other recreational activities are periodically carried out. A monthly subscription is levied from each member and a portion of the amount thus collected is earmarked for various welfare measures like medical emergencies. The recreation club, gymnasium, and shuttle badminton court have been set up on the campus for recreational and other leisure activities. Faculty members and office staff avail of government-regulated welfare measures like General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises funds for needy staff members on occasions like marriage, housewarming, illness, and retirement through

membership fees, donations, and monthly subscriptions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance-based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is prepared based on the annual performance of the employees in the relevant areas.

Teaching Staff

Professional ethics, academic integrity, career advancement, and commitment to the cause of the institution are the major yardsticks by which the performance of the teachers is annually assessed. Innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting, evaluation, and updating of materials are all taken into consideration. Relevant responses for the student feedback are also used to gauge the teachers' performance. Teachers are encouraged to contribute academic articles in national and international seminars and conferences, Scopus/ UGC care listed journals, and chapters in books. In the Covid scenario, teachers were asked to fill in a google form vis a vis their achievement in related areas. The feedback was then scrutinized by the respective Heads of Departments and Principal.

Non-Teaching Staff

An informed monitoring system under the supervision of the Superintendent ensures the punctuality and effective work culture of the office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external financial audits regularly. Since the institution is a government college, it is wholly owned and administered by the Department of Collegiate Education, Government of Kerala. The major sources of finance for the college are budgetary support from Kerala government, grants, and special funds from UGC, RUSA, and other bodies. All these funds are subject to strict auditing. The external auditing is done by the Accountant General and Department of Collegiate Education, Government of Kerala. The audit is done at various levels. External Audit : External audit

is conducted mainly in four modes. (I) Audit by the Office of the Accountant General: After giving a letter to the college, the A.G. Audit Team visits the college and conducts external auditing. They can audit anything which involves a cash transaction. Usually, they audit the following. 1) State Government plan funds utilization. 2) State Government nonplan funds utilization. 3) PD accounts 4) Stock registers 5) Recovery of pay and allowances. (II) Audit by the Directorate of Collegiate Education: The audit team of DCE also visits the college and conducts external auditing on a timely basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government college, the major source of our funding is from Kerala Higher Education/Department of Collegiate Education and RUSA (The Rashtriya Uchchatar Shiksha Abhiyan). Every year we prepare a detailed plan proposal for the Directorate of Collegiate Education based on both the immediate and long-term requirements of the college in discussion and consultation with the stakeholders. A slew of discussions is often carried out before the drafting of the plan proposal. Parents, alumni, and students often contribute their vital insights to enrich the

proposed plan. Thereafter, the rough draft thus prepared is scrutinized and modified by the IQAC and staff council. The result is a comprehensive and all-encompassing plan proposal which is, again, brought to fruitful and careful vetting by the planning board before the final draft. The funds then sanctioned are utilized for the items prescribed in the plan proposal. To ensure proper utilization of the fund, the building committee and purchase committee convene periodical meetings under the guidance and monitoring of the staff council and the IQAC. To ensure the progress of the works and the quality of the materials, constant monitoring is done by the building committee and purchase committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell of the institution always plays an important role in institutionalizing the quality assurance strategic policies. It remains as the vertebra of the institution by playing a central role in planning, designing, and executing notable programs that contribute to the goodwill of the institution on the one hand and the holistic development of the students on the other. The academic quality of students is assured by ensuring time-bound completion of syllabi and the timely administration of the Internal Evaluation examinations. IQAC makes periodic monitoring of such activities to ensure the quality of the same. Though the pandemic has disrupted the normal pace of academic activities, efforts have been taken by teachers to complete their portions in time without compromising the efficacy of teaching-learning activities. To inculcate values and to foster aesthetic sensibility within the students the IQAC, in association with various clubs, has chalked out meaningful programs on online platforms. The IQAC shares its visions and plans with the Staff Council before the final execution in order to make such activities more effective. The IQAC respects and values the suggestions and recommendations of other stakeholders.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/DocScanner-11-May-2022-7-26-pm.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is a complex activity that needs continuous and consistent updating, monitoring, renewal, appraisal, and remedial measures. In a formal setup, such aspects of the teaching-learning process are effectively reviewed by the government agencies. That apart, the IQAC of the institution takes proactive measures to ensure the smooth running of the academic activities. As envisaged in the constructive paradigm of the teaching-learning process, the IQAC ensures that classrooms are student-centered and activity-oriented. In consultation with the staff council of the college, each department is advised to organize debates, group discussions, seminars, and panel discussions to make the classroom participatory. Though the academic activities have gone topsy turvy due to the covid 19 breakdown, the IQAC strives to pursue the teaching-learning process in tune with a revised academic calendar published by the university. Effective strategies have been chalked out to ensure the smooth running of online classes. Responses gleaned from student feedback are reckoned with and remedial measures are taken to address issues of serious concern. In short, IQAC functions as an effective body to review the teaching-learning process, structures, and methodologies of operation and learning outcomes at periodic intervals by taking all faculty members and students into confidence.

File Description	Documents
Paste link for additional information	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/DocScanner-11-May-2022-7-26-pm.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/report-plus-photos-1.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls make up the major chunk of the student population in the college owing to the relatively better social status enjoyed by women in Kerala. NMSM Government College Kalpetta gives utmost priority to instilling gender equality among students. The college ensures a proportionate representation of girls in various clubs and cells to nurture leadership quality among them. Women's Cell of the college conducts regular awareness programs to this effect. Women's Cell aims at sensitizing students on gender issues through many extension activities and also by conducting talks and interactions on gender issues. International Women's Day was celebrated in the college by conducting various programs like essay writing, group discussions, and film exhibitions. A campaign against dowry has been organized to make students aware of the social evil of dowry. All students of the college have taken an oath not to give or accept dowry. Both boys and girls participated in the program with immense enthusiasm. The

Department of Mass Communication and Women's Cell have jointly taken the initiative to observe the day. NSS and NCC units of our college give ample importance to the concept of gender equality.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NMSM Govt College Kalpetta has been keen on keeping the campus clean and green by managing degradable and non-degradable wastes. As the institution is located around three kilometers away from the State Highway and there are no eateries nearby, 879 students coming from different parts of the district and even from outside the district either bring their lunch or depend on the canteen available on the campus. Earlier, due to the lack of an adequate waste management system, the campus had become littered with food wastes. As the first step towards managing waste effectively, Kalpetta Municipality was approached for support. Municipal authority assured their support and arranged for two of their

staff to pick garbage from the campus every two weeks. An awareness program was conducted under the aegis of the NSS unit among students as to how to manage food waste. Waste bins have been set up at a few places for the students and staff. Food wastes thus collected have been offered to the nearby pig farmers. Non-degradable waste materials are removed by the Municipal officials. A proposal has been submitted for the installation of solar panels and we expect a positive response from the Kerala State Electricity Board soon.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is very particular about providing an inclusive environment within the campus by inculcating values like tolerance and harmony. IQAC and other bodies in the college chalk out various programs that enable the students to get exposed to diverse cultures. In association with the BRC Vythiri, IQAC hosted a workshop for the children of the nearby tribal colony to stage their cultural activities and creative achievements. Along with this, the products made by them during the camp were displayed. Two surveys have been conducted by the IQAC and Jeevani among students to assess the socio-economic and emotional impact of covid 19 to identify the disastrous consequences of the pandemic. Inclusive measures have been taken to motivate the depressed ones to ensure their active participation in academic activities. The history department hosted a seminar on the local histories of the freedom movement of Chattisgarh. EBSB Club of the college conducts sessions on national integration so as to enable the students to familiarise themselves with the veritable mix of Indian culture. The nature club of our college misses no chance to foster ecological awareness among students by organizing various programs like seminars, nature photography competitions, short video-making competitions on nature etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution gives top priority to enabling the students and employees to sensitize the constitutional values and obligations of citizens. The future of our nation is determined and defined by how the citizens of the nation adhere to the values laid out in our constitution. Ample opportunities are envisaged in our action plan to organize programs to uphold our constitutional values like gender equality, secularism, national integration, cultural harmony etc. Before the daily prayer, we read out the Preamble to the Constitution every day. With a view to nurturing and promoting gender equity, the Women's Development Cell and Gender Cell of our institution organized various programs like awareness classes, debates, oath against dowry etc. Under the banner of the EBSB club, programs are periodically conducted to promote national integration and civic awareness. National days celebrations are held with due importance. Teachers and other staff members perform election duties in various capacities. Both teachers and students of our college have discharged their invaluable social commitment by serving as the frontline warriors and sectoral magistrates to contain the spread of covid 19. The IQAC has decided to organize seminars in association with other departments of the college in connection with Azadi Ka Amrit Mahotsav.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated/organized national and international commemorative days, events and festivals and made the students and faculty participate in the same. The college celebrated Independence Day on August 15th in adherence to covid protocol. The principal hoisted the flag and delivered a speech highlighting the significance of Indian independence. The college celebrated International Women's Day on March 8th, 2021.

Public Service Broadcasting Day was celebrated on November 11th,

2020 and National Press Day was celebrated on November 16th, 2020 with a lecture session by Varghese Antony, Head, Department of Journalism and Mass Communication

With the objective of raising 'Mental Health for All' , Jeevani Centre for mental well-being at the college organized an online lecture for students and faculty on World Mental Health Day (October 10, 2020). Consultatnt Psychologist Baiju Laila Raj spoke at the function.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

This year IQAC has chalked out a comprehensive action plan to address students of all levels with a view to providing support to them in this testing time of the Pandemic. The plan aims to inspire students to pursue their interests by taking into consideration their level of learning and attitude. To get over the collective trauma brought about by the pandemic we provided students with creative platforms to sit together and involve in constructive discussions. We have explored the possibilities of online platforms to transact our initiative to the target communities. In addition to that, recognizing the social responsibility vested upon us to the neighboring communities, we have organized various programs with a view to providing maximum support to the tribal children and tribal women in the nearby area.

Under this broad banner, various activities have been planned and executed with the ample support of teachers, office staff, and students. They are:

I. GETTING OVER THE PANDEMIC**1.E-Ooru Vayanakkootam****2. We Shall Overcome: 3. Eco-thoughts:****II. TRIBAL EMPOWERMENT****1. Planting the Seeds of Words:****2. Shedding the Light of Words****3. Nattarangu:****4. Know Your Rights**

File Description	Documents
Best practices in the Institutional website	http://nmsmcollege.ac.in/wp-content/uploads/2022/05/Best-Practices.pdf
Any other relevant information	<p><u>This year IQAC has chalked out a comprehensive action plan to address students of all levels with a view to providing support to them in this testing time of the Pandemic. The plan, entitled CLEAR (Comprehensive Learning Experience in All Realms), aims to scaffold students to pursue their interest by taking into consideration their level of learning and attitude. We have explored the possibilities of online platforms to transact our initiative to the target communities. In addition to that, recognising the social responsibility vested upon us by the neighbouring community we have organised various programmes with a view to providing maximum support to the tribal children and women in the nearby area. Under this broad banner, various activities have been planned and executed with the ample support of teachers, office staff, and students. They are: I. 1.E-Ooru Vayanakkootam: Joint venture of</u></p>

Department of Languages, IQAC and Library advisory Board. An online platform for all the interested to gather together and discuss books, films etc. Offered an opportunity to exhibit the members their creative talents. Gathered 20 times during the last academic year. A publication is underway. 2. We Shall Overcome: To bolster confidence in the students affected by the pandemic, IQAC and Jeevani provided emotional support. We shared videos to motivate them and relieved much of their tension by talking to them over the phone. Many more programmes under this banner are in the pipeline. Decision has already been taken to conduct two surveys on the socio-economic and emotional impacts of the pandemic on students with a view to pursue effective follow up to address those issues. With the support of the PTA and all faculty members we have constituted a body to extend material support to the needy to pursue online education. Many students have benefited by this initiative. 3. Eco-thoughts: An initiative by the P G Department of Economics to promote research and discussions on everyday economics. It conducts seminars and workshops in the merging fields in Economics. Already conducted 6 webinars wherein scholars from across India and outside have participated. II. TRIBAL EMPOWERMENT 1. Planting the Seeds of Words: In association with the Department of Languages an activity oriented programme entitled Planting the Seeds of Words has been conducted for the children of Chembothara tribal colony to improve their communicative competence. Senior UG students from our college came forward to act as resource persons. Considering the enthusiasm of the learners we have decided to arrange more sessions as per the convenience of the resource group. 2. Shedding the Light of Words A small reading corner has been set up for the

children of Padapuram colony to motivate them to read. NSS unit extended all support to actualise this project 3. Nattarangu: In collaboration with the BRC Kalpetta, we organised a 5 day's creative camp for the tribal students of the nearby village. They performed various cultural activities. They were given expert sessions on various topics. Last day of the camp their products were exhibited for the public. 35 students have participated. 4. Know Your Rights To make the women aware of their rights and possibilities, with the support of the ST Department, a session has been conducted to the tribal women of Padapuram colony. The resource person from the ST Department spoke about the government policies vis a vis the development of the tribal community.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This year we give top priority to Social Outreach Programmes to disseminate the power of words across society. Being the only government college under the jurisdiction of Calicut University in the predominantly tribal district of Wayanad, NMSM Govt College realises its responsibility to reach out to the outside community to extend its support to the needy. The college chalks out various programmes to demonstrate its commitment to the marginalized sections of the society by providing ample support in learning activities. IQAC, in association with the Block Resource Group, Kalpetta, conducted a 5-day workshop entitled Nattarangu, for the children of Padapuram Colony. The handicraft products made by the participants were exhibited on the fifth day. Resource persons from various spheres engaged sessions to enlighten the participants. With the active support of the NSS unit, a reading corner has been set up at the Padapuram tribal colony under the title Words and Worlds to initiate children to the world of reading. Each member of the NSS unit collected 10 books to raise the total collection to 1000 books.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The institution plans to focus more on research and development in the next academic year by increasing the publication by the faculty and also by motivating the students to write and publish research papers.

2. The institution is planning to form incubation or entrepreneurship development centers for promoting entrepreneurship culture among the students.

3. Escalating the internationally acclaimed institutional collaborations for academic exchange.

4. Creating an eco-friendly campus through imposing more green and sustainable environment initiatives.

5. Promoting research in the thrust areas like Artificial Intelligence and Machine Learning.

6. Imparting IT literacy to the tribal and rural areas focusing on data security, privacy, and usage issues.

7. Planning to organize short-term courses and national workshops in innovative areas.

8. College plans to establish audio-visual room for all departments.

9. Post Graduate departments of the college are planning to develop E-contents/ Massive Open Online Courses in collaboration with EMMRC, University of Calicut.

Certificate / Add-on Courses