Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**N.M.S.M. GOVERNMENT COLLEGE, KALPETTA**
Name of the head of the Institution	**Dr. Rajimol M S**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04936204569**
Mobile no.	**9544671379**
Registered Email	**nmsmgck@gmail.com**
Alternate Email	**iqacnmsmgck@gmail.com**
Address	**N M S M GOVT. COLLEGE, POST PUZHAMUDI, KALPETTA, WAYANAD DISTRICT, KERALA**
City/Town	**Kalpetta**
State/UT	**Kerala**
Pincode	**673121**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. SHIBU B**
Phone no/Alternate Phone no.	**04936204569**
Mobile no.	**9447358295**
Registered Email	**nmsmgck@gmail.com**
Alternate Email	**iqacnmsmgck@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://nmsmcollege.ac.in/wp-content/uploads/2020/02/aqar_report-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://nmsmcollege.ac.in/wp-content/uploads/2019/09/UOC-Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.98**	**2009**	**29-Jan-2009**	**28-Jan-2014**
2	**B+**	**2.70**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**18-Feb-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback from students	03-Jan-2020 5	198
Feedback from alumni	09-Jan-2020 5	97
Feedback from parents	17-Mar-2020 5	155
Feedback from teachers	18-Mar-2020 5	40
one day training programme for teachers on ARPIT Swayam courses	05-Jul-2019 1	36
One day training programme for students on MOOC courses	11-Sep-2019 1	23
Student Satisfaction Survey	09-Dec-2019 5	303
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Collegiate Education	Academic Excellence in Teaching, Learning and Research	DCE	2019 0	837100
Department of Collegiate Education	Quality enhancement and accreditation	DCE	2019 0	8280
Department of Collegiate Education	student support, welfare and outreach	DCE	2019 0	211000
Department of Collegiate Education	Assistant for the conduct of sports	DCE	2019 0	80000
Department of Collegiate Education	Development of Laborataries, libraries, and furniture for govt colleges	DCE	2019 0	597200
Department of Collegiate Education	Matching Grant	DCE	2019 0	137350
Department of Collegiate Education	Infrastructural Upgradation	DCE	2019 0	199439

Department of Collegiate Education	Orice studio	DCE	2019 0	107000
Department of Collegiate Education	Infrastructure upgradation	DCE	2019 0	4900000
Department of Collegiate Education	Quality enhancement and accreditation	DCE	2019 0	32973600
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC team extended all support for the automation of the library. Encouraged all departments to furnish applications for new courses Provided support to all departments to conduct seminars and workshops with funding from DCE. Conducted 3days Film Appreciation Workshop for MA Mass Communication students. Collected feedback from students, parents, teachers, and alumni and analyzed the summary report based on the data.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Resolved to speed up the automation of library	KOHA installed
Decided to analyse the exam results and pursue remedial measures.	Taken up remedial measures

Dr. Muneer Babu has been entrusted to make preparation for the publication of the research journal.	Preliminary steps have been taken to nurture research culture among the faculty fraternity.
Encouraged all teachers to register for the PhD on or before September fifteenth next year.	A few more teachers have registered for PhD
Mr. Ajmal is assigned the task of updating College Website and upload the faculty and the department profile.	College Website updated
Decided to entrust Dr. Muneer Babu and Mr. Ajmal to prepare questionnaire to conduct Student Satisfaction Survey.	Prepared SSS questionnaire.
Agreed to form a technical committee to ensure the smooth running of technical equipment installed in the college.	Committee provided conducive environment to conduct ICT enabled classes
Decided to form Student Interactive Forum with an aim to facilitate meaningful interaction with teachers and student community.	The committee is successful in maintaining institutional discipline without grievances from students. it could ensure the smooth running of the college activities.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

NMSM Government College, Kalpetta is located in Wayanad -the district with the largest tribal population in Kerala. Since its inception in 1981, it has been catering to the demands of the stakeholders academically through various bodies at the university level and institutional level. Efforts towards curriculum enrichment and effective curriculum delivery have always been a priority with

the college, and in order to serve this function, membership in the Boards of Studies, Board of Faculty, etc. are ensured for at least a few faculty of the college. The college hosts a library with more than 25000 titles with a significant number of journals and periodicals. The library has been automated by installing KOHA software. Academic seminars and workshops are regularly conducted with the assistance of UGC/ State Government and supported by IQAC. Physics Department and the Department of BSc Computer Science have well equipped Laboratory. To address the dichotomy in the level of learning mentoring programs under WWS, and SSP are provided to the students. The various departments of the college prepare academic calendars in tune with the one provided by the University, and the same is executed through Master timetable and departmental timetables. Each course is assigned to the teachers concerned and the modules of the respective courses are divided as per their credit and weight. Teachers maintain an academic diary. The internal academic audit is done at the departmental level and is analyzed during the departmental meetings. Continuous evaluation is regularly monitored. Feedback is collected from students, parents, teachers, and alumni etc analyzed properly and effective remedial actions are taken without delay. Result analysis is done during department meetings and in order to communicate the results, parents' meetings are held regularly. A number of clubs supplementing the curricular activities of the various programmes operate in the college, which also promotes community linkage and social orientation and aims at the holistic development of the students. Student projects are conducted for every programme under the guidance of teachers, which are evaluated both internally and externally. The students are introduced to the research and writing methodology and are motivated to pursue higher studies and research through these endeavors. Model Examinations are conducted for students of every semester so that they can approach end semester examinations without stress. Topics for assignments and seminars are given at the outset of the semester to ensure timely submission and feedback. Internal marks are verified and uploaded online, which speeds up the publication of final results. The college council discusses the results of each department and appreciates the outcome and suggests improvements. Whatsapp groups used by the departments to facilitate material collection by students, and also to convey relevant information in a timely fashion. Specific social media groups dedicated to SSP, WWS, Class tutors, Departments, Staff Club, PTA, Staff, College Union, etc ensure grape wine communication regarding academics and related matters. Every year in the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan in consultation with all staff members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No certificate course has been introduced	0	31/10/2020	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Python Programming-A11 Sensors and Transducers-A12 Data Communication	31/10/2020

	and Optical Fibers-A13 Industrial Visit & Project Work- BCS6B17 Machine Learning- BCS6B16B Technical Writing- BCS6B16E Fundamentals of Life SkillEducation- BCS6B16F	

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No new implementations. CUCBCSS already implemented by university	01/08/2019
BSc	Python Programming-A11 Sensors and Transducers- A12 Data Communication and Optical Fibers-A13 Industrial Visit & Project Work- BCS6B17 Machine Learning- BCS6B16B Technical Writing- BCS6B16E Fundamentals of Life Skill Education- BCS6B16F	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	31/10/2020	Nill

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B A ECONOMICS-- FIELD VISIT	50
MA	MA ECONOMICS- Project Study	18
MA	MA MASS COMMUNICATION	18
BA	B A HISTORY	48

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Effective feedback analysis is the best method to minimize academic shortcomings. Timely feedback is taken from students, teachers, alumni, and parents. This also helps to work better as a team and provide adequate support for students in achieving their goals. And this helps the faculty to identify more about the needs of the students and also to fine-tune the academic activities more effectively. A comprehensive understanding of the strength and weaknesses of various components of teaching-learning activity is a prerequisite to effectively streamline and chalk out future plans. IQAC has prepared feedback forms as instructed and entrusted the respective Head of the Departments/tutors to distribute the same among the students (198 respondents), alumni (97 respondents), teachers (40 respondents), and parents (155 respondents). The Head of each department distributed feedback forms among the stakeholders and collected data from them within five days time. Data from students and teachers were collected during the month of January and the same was collected from alumni and parents during March. Since the feedback forms are prepared using the google form app the stakeholders were asked to submit their responses to the IQAC mail. Likert's scale is used to collect the responses. The students are asked to provide their level of satisfaction with regard to the teachers' performance in the first five questions. Later their opinion about the college is also taken. After collecting the responses analysis of the same is also done. data from the students were collected from every first, third, and fifth semester and the same was analysed by IQAC team members. The feedback analysis of each and every teacher is done in their respective departments. Each teacher would get a mean score about his performance. The analysis revealed that the mean values of various teachers are lying within a range of 3.46 to 3.77, whereas the teachers responds vary from 3.63 to 4.3 3.46. Responses from parents and alumni vary from 3.46 to 4.33 and 3.8 to 4.5 respectively. They were also asked to rate their opinion about the features/facilities offered by the college for their ward. Parents are important stakeholders of education therefore their satisfaction is important to us. Parents are requested to give their feedback about features/facilities the college is providing to their wards. The IQAC Team members analysed the responses of the parents and prepared the report. Their valuable opinions and suggestions are solicited for further improvement of the functioning of the college. Their responses will be kept confidential and used only for the stated purpose.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	50	2149	50

	WITH DEVELOPMENT ECONOMICS			
MA	ECONOMICS	18	274	18
BA	HISTORY	60	2991	59
BCom	FINANCE	60	3114	60
MCom	COMMERCE	20	584	20
BSc	COMPUTER SCIENCE	29	1174	29
BA	MASS COMMUNICATION	51	2278	51
MA	MASS COMMUNICATION	16	320	16

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	866	112	18	2	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
41	35	12	20	15	6

No file uploaded.

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, through the Tutor-ward system. The college has effectively executed a system of mentoring called the Tutor-ward system, whereby a tutor was provided to every ward to look after his/her academic and psychological well-being and also monitors class attendance and performance. A good relationship between the teacher and student is a must for quality education at the college level. Suggestions to improve the learning the environment is appreciated both by the students and parents. We sought the support of the college union to understand the socio-economic background of the students who required additional support and did effective follow-up by providing them additional teaching hours. We follow the tutorial system whereby the charge of each class is given to the teacher. They must maintain a very good rapport with students by checking different aspects of their learning habits. A WhatsApp group is maintained for each class for timely personal and academic communication. Remedial coaching is provided to the weak students during holidays. The tutorial system we follow in each department helps improve the additional skills of the students. We set apart some quality time in the morning from 9. 30 am to 10.00 am and in the evening from 4.00 pm to 4. 30 pm for the needy. In addition to this, Scholar Support Programme and Walk With Scholar Programme is also provided to enrich the students. A healthy relationship between teachers and students is a must at the graduate and postgraduate levels. In a democratic environment, the students are allowed to interact freely with the teacher, and suggestions to improve

their learning environment are sought from both the students and the parents. We follow the tutorial system where the charge of the class is given to each tutor. He /she must maintain a lasting relationship with the student during the course of study and after. Necessary guidance is given to students by updating knowledge in the field and promote students in-depth knowledge in their area of interest. SSP and WWS are implemented in the department and maintained properly. A WhatsApp group is maintained for each class for timely personal and academic communication. A WhatsApp group for the parents is also maintained at the graduate level to have timely communication with them on relevant matters.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
866	41	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	41	Nill	1	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Principal	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Mass Communication	1st	22/10/2020	31/12/2020
BA	Mass Communication	2nd	Nill	Nill
BA	Mass Communication	3rd	05/12/2019	31/12/2020
BA	Mass Communication	4th	20/11/2020	31/12/2020
BA	Mass Communication	5th	26/11/2019	31/12/2020
BA	Mass Communication	6th	12/03/2020	31/12/2020
BSc	Computer Science	1st	22/10/2020	31/12/2020
BSc	Computer Science	2nd	Nill	Nill
BSc	Computer Science	3rd	05/12/2019	31/12/2020

| BSc | Computer Science | 4th | 20/11/2020 | 31/12/2020 |

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated with the University of Calicut and hence the directions given by the University are to be strictly followed by the College. Choice Based Credit and Semester System was introduced by the University of Calicut at the UG and PG levels. Since 2013, University introduced a system for both Continuous Evaluation and End Semester Evaluation. In tune with the reforms made by the University, the internal evaluation system of the College is also revised from time to time. Communication with Students: Proper directions on both Continuous Assessment and End Semester Evaluation (ESE) are communicated to the students by way of the prospectus, departmental meetings, and interactions. During the orientation programme the students are given a clear idea about the CBCSS, syllabus, and evaluation procedures. Structure of Internal Evaluation: The entire internal evaluation process is continuous, which involves internal tests, group discussions, assignments, seminars, and projects. Internal Monitoring Cell both at the college level and department level monitors the implementation and frequency of continuous assessment methods. Periodic instructions issued by University are communicated to the students. In CA, Internal evaluation of UG and PG programmes are done on the basis of four important criteria – Class tests conducted in a periodic manner, attendance, assignments, and seminars. Periodic changes have been introduced by the University in accordance with the need of the time. Implementation of Internal Evaluation: After the conduct of internal examinations the answer scripts are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Assignments and seminar topics are selected by the students in consultation with their teachers. After the internal examination, the faculty discusses the common mistakes made by the students and helps them overcome such errors. Remedial Coaching: Remedial coaching is provided to slow learners to improve their learning. Reexaminations are conducted for students who fail to attend the internal examination as per the timetable due to unforeseen reasons and also for those students who have scored fewer marks. Separate internal tests are conducted to those students who represent the College at the National, State, and University level in sports and other events. Grievances: The College has an effective three-tier grievance system, starting with the individual teacher, then the department level, and at the College level. This system addresses the grievances of the students, pertaining to the marks obtained in the internal examination. Mark sheets are prepared with the utmost care and are published in the notice board for verification and grievances, complaints raised are addressed by the faculty. After the stipulated period, mark lists are finalized and uploaded to the University website and the hard copy signed by the students is forwarded to College Office and then to the University with the approval of the Principal. The introduction of the new system of evaluation has brought about visible changes in the performance of the students, both curricular and in and extracurricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with Calicut University and hence the system mandated by the University is followed by the college. The University releases its academic calendar for both the odd and even semesters at the beginning of each academic year to ensure that the students get 90 working days in each semester. In other words, this means that there ought to be 450 classroom hours in one semester. All the UG and PG departments convene department-level meetings to

allocate the portions to all the regular faculty members. Enough space is given to conduct co-curricular programmes like seminars, student assignments, project work, association activities, department club activities, and College Union activities. The college faculty puts in all their best efforts to conduct classes and all other required classroom activities like seminars, tests, assignments from June to the last week of November. The even semester begins before the Christmas vacation. The institution adheres to the Academic Calendar of Calicut University for Continuous Assessment. Special NCC/NSS camps are held in December during vacation. From July onwards the College hosts various programmes under the College Union, the Students' Clubs, Student Association, the IQAC, the Fine Arts Club, the Film Club, Nature Club and the Tourism Club. In July/ August, the college election is held as per the schedule prescribed by the University. This is followed by the nomination of the Staff Advisor, Fine Arts Advisor, and Staff Editor. Due to the large size of the University and due to various contingencies like delays in publishing of results by the Higher secondary boards, an extension of dates of final admission, etc, rigorous adherence to the academic calendar may become detrimental to the undergraduate student's welfare and academic development. Hence some changes are necessary with regard to the academic calendar like the conduct of internal examinations, dates of submission of assignments, etc which is executed in consultation with the college council and IQAC. But overall, an effort is always made to adhere to the academic calendar, keeping student's interest as paramount. The seminars as part of the assessment, which are of interdisciplinary interest, are conducted before or after teaching hours without affecting regular classes. The PowerPoint presentations prepared by the students are uploaded in the Learning Management System of the college to verify the date of evaluation and assessment so as to keep the process in tune with the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://nmsmcollege.ac.in/wp-content/uploads/2019/12/Programme-Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	COMPUTER SCIENCE	30	20	66%
Nill	MCom	COMMERCE	19	18	94.74%
Nill	BCom	COMMERCE	60	51	85
Nill	BA	HISTORY	48	46	96
Nill	MA	ECONOMICS	17	17	100
Nill	BA	DEVELOPMENT ECONOMICS	54	38	70.37%
Nill	BA	MASS COMMU NICATION NAD JOURNALISM	58	38	65
Nill	MA	MASS COMMU NICATION and JOURNALISM	13	10	77

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

  http://nmsmcollege.ac.in/wp-content/uploads/2020/10/SSS-2019-2020-1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	3	Directorate of Collegiate Education, Government of Kerala	0.24	0.24
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Recent Enactment in IPR	Commerce	26/10/2019
Two Day National Seminar on 'Nationalism, Hegemony, Counter Cultural Discourse	Language	14/11/2019
One Day Seminar on Nobel Prize Winners 2019 in Economics	Economics	24/10/2019
One Day National Seminar on Health and Life Style diseases	Physical Education	11/12/2019
5 Days Workshop on Research Methodology	Commerce	28/11/2019
One Day Seminar on Employability Skills	Economics	04/02/2020
One Day Seminar on Legal Literacy	Legal Literacy Cell	15/10/2019
3day National Seminar on Language in Journalism: Use and Misuse	Mass Communication and Journalism	26/11/2019
Importance of Mental Hygiene	Jeevani	21/11/2019
Nurturing Young Minds	Jeevani	28/01/2020
Learning Skills	Jeevani	05/02/2020
Civil Service Orientation	Career Guidance Cell	12/02/2020

Programme		
IELTS Orientation	Career Guidance Cell	15/01/2020
One day Seminar on Approaches to Cultural Heredity	Department of English	17/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Quiz Competition	Anoop Thankachan	IPR, Kerala	07/11/2019	District
Civil Service competition	Sudheesh V S	State Government	17/10/2019	National
Quiz Competition	Varghese Antony	IPR, Kerala	07/11/2019	District
civil service competition-team Chess	Dinesh K-	State Government-Sports Council	17/10/2019	District
Election Reporting	Soumya Mathai	Doordarsan	13/11/2019	State
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	0	0	0	0	31/12/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	1
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nill	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NMSM College Publication	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"Segmentation of Malayalam Handwritten Characters into Pattern Primitives and Recognition using SVM"	Baiju,K,B	International Journal of Engineering and Advanced Technology	2019	0	NMSM Govt. College, Kalpetta	Nill
"Online Handwritten Malayalam Word Recognition from Ayurveda P rescriptions using Support Vector Machine"	Baiju,K,B	Compliance Engineering Journal	2019	0	NMSM Govt. College, Kalpetta	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	68	10	1
Presented papers	2	4	Nill	Nill
Resource persons	1	5	3	6

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Conducted Cleaning Programme	NCC	1	75
Participated in cleaning and relief activities in various Camps, Colonies and Schools after the Flood	NCC	1	100
Participated in Disaster management activities related in Flood (Kerala)	NCC	1	75
International Yoga Day Celebration	NCC	1	75
Observed World Environmental Day by planting trees in the campus	NCC	1	75
Door Frame fixing function of the house constructed by NSS units under abhayam project of the University of Calicut	NSS	2	75
Clean campus green campus proramme	NSS	2	100
National Population Day observation	NSS	2	120
Food Festival- For collecting fund for house construction by NSS units under Abhayam Project	NSS	2	197
Planting of saplings donated by social forestry department.	NSS	2	87
[View File](#)			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

RDC/IGC	Completed IGC	NCC	1
Pre-RDC	Completed the pre-RDC	NCC	2
EBSB	December 2019	NCC	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Oorali (Folk Music Band)	Mass Communication	Media Fest	5	750
Media fest 2020	Mass Communication	Media Fest	5	100
Blood Donation Camp	Oruma Charitable Society,HDFC and Sulthan Bathhery Goverment Hospital blood bank	Blood Donation Camp	2	81
Climate Change Awareness and Action A programme organised jointly with Nansen Environmental Research Centre and Centre for Youth development Wayanad.	Nansen Environmental Research Centre	Climate Change Awareness Nad Action Programme	2	85
Collected flood relief items from a charitable organisation named Anpode Alappy(Alappuzha)	Anpode Alappey	Flood Relief	2	80
RDC/ IGC	NCC	RDC/ IGC	1	4
Youth Conference	NEETHIVEDI	Youth Conference	1	4
Disaster Management	SEEDS	Disaster Management	1	1
Editorial What's up	SEEDS	Editorial What's up	6	6
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborated with Department of Computer Science to impart training in Newspaper design and layout	PG Mass Communication	Nil	30
Collaborated withIQAC impart training in introduction to film appreciation	PG Mass Communication	Nil	7
Collaborated with Department of English to impart training in Frankfurt School	PG Mass Communication	Nil	4
Collaborated with Department of Economics to have a general introduction to Malthus Adam Smith and Picardo	PG Mass Communication	Nil	3
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Internship	Malayala Manorama/Mathrubhoomi and PRD	01/01/2020	14/02/2020	18
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	31/12/2020	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
39921212	39921212

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	19.11	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Weeding (hard & soft)	Nill	Nill	119	15506	119	15506
Text Books	23742	2007962	338	195780	24080	2203742
Reference Books	1060	300000	19	79585	1079	379585
Journals	20	40300	Nill	Nill	20	40300
CD & Video	82	8200	Nill	Nill	82	8200
Library Automation	Nill	Nill	1	250000	1	250000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2020

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	78	2	13	0	1	1	9	10	0
Added	4	0	0	0	0	0	0	0	0
Total	82	2	13	0	1	1	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20.47	19.85	383.76	383.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has all the basic infrastructural facilities to support academic activities and to provide useful follow up for the regular class room interactions. Classes through videoconferencing are engaged in the EDUSAT room situated on the campus. ORICE (Online RESOURCE initiative of COLLEGIATE Education) is a platform provided by DCE to relay thoughts of eminent academicians and experts within India and abroad among all students. ORICE focuses on developing Education Research-oriented content by eminent scholars across the world and telecast through Meghnad Saha Center for Content Development (MSCCD), Trivandrum as live internet streaming, and Video Conference where interactions make easy. It was also a platform for the DCE's video conferencing with the Principal In NMSM Govt. College, Kalpetta. Such academic and administrative engagements are carried out from the EDUSAT room. Under the Kerala Youth Welfare Board, a training program was arranged for KAS aspirants. ORICE studio in our college was selected to relay this program among the KAS candidates in Wayanad District. These classes were telecasted on every holiday. The PG Department of Mass Communication has five ICT enabled classrooms of which two PG classrooms are equipped with TV sets. A fully furnished media lab is yet to be made available. We do have an apple iMAC

computer and four desktop systems. The college library has a collection of over 1000 books on mass communication and the department library has a collection of a little over 100 books. The college hosts a library with more than 25000 titles with a significant number of journals and periodicals. The library has been automated by installing KOHA. Three new computer systems are sanctioned to the library as part of the automation process. Both faculty and students utilise the library and capitalise on the rich resources available there. A general Computer Lab functions on the campus to address the urgent needs of the students regarding examination registration and other related activities. A detailed proposal has been prepared and submitted to RUSA to start up a fully-fledged Common IT Facilitation Centre. A Language Lab is in its incipient stage with a few computers installed with relevant software. However, to make it a fully functional Language Lab further infrastructural augmentation is required. The Department of Computer Science hosts a Computer Lab for the students to do their practicals. Occasionally the lab is utilised for conducting IT-enabled sessions by other departments. The Vaikhari Semi-auditorium, Sarangi auditorium, the Digital Lab, EDUSAT, and other facilities have often been used as venues for various academic and co-academic activities. The available infrastructural facilities are utilised by all faculty members to make their classroom activities more effective and meaningful. A register is maintained in the office for the teachers to plan their activities in various domains without time clash. Mutual understanding and cordial relationships are maintained among teachers that ensure free access to all facilities to all teachers without unnecessary friction. ,

http://nmsmcollege.ac.in/?page_id=117

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1.Arun Endowment Scheme 2. Mathew Puliyamakkal Endowment	4	80000
Financial Support from Other Sources			
a) National	E-Grants and Scholarships	307	2236810
b)International	0	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student Support Programme	01/07/2019	130	Directorate of Collegiate Education, Government of Kerala.
ASAP	01/06/2019	7	Higher Education Department

Remedial Class	06/06/2019	30	Institute Faculty Team
Walk With A Scholar	01/07/2019	90	Directorate of Collegiate Education, Government of Kerala.

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	MCJ Entrance	40	5	20	6
2020	UGC NET Orientation	28	10	1	Nill
2020	Orientation on CA, CMA, CS	50	Nill	Nill	Nill
2020	Commerce Department Orientation on UG & PG	70	70	65	Nill
2020	PG Entrance Examination	25	25	20	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
St Mary,s College Bathery	20	1	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	17	NMSM GCK	HISTORY	University of Calicut, Govt Arts and Science College, Thunjathe Ezhuthachan, teacher Education Centre	MA History, BEd
2020	16	NMSM GCK	MASS COMMU NICATION	MALAYALAM UNIVERSITY CALICUT UNIVERSITY	MAJMC
2020	17	NMSM GCK	COMMERCE	Various Colleges and Universities and Logic School of Management	MCom, CMA, MSW and MBA
2020	10	NMSM GCK	ECONOMICS	John Mathai Centre, Thrissur NMSM Government College Kalpetta Government Arts College Kozhikode	MA ECONOMICS

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fencing (Women Team)	Inter collegiate University Tournament	4
Fencing (Men Team)	Intercollegiate University Tournament	6
Archery (Men Team)	University Championship	6
Cricket (Men Team)	Zonal Inter collegiate	16

Athletics	Intercollegiate University Tournament	10
Football (Men Team)	Zonal Inter collegiate	18
Arts	College	40

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Second Place	National	1	Nill	360	Nevil Fracis Fernadez

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Representatives from the student community of the college have always been a vital part of the administrative and academic bodies. They act as the fulcrum of various programmes conducted by different cells functioning in the college. Apart from that, the college union has hosted many programmes to nurture values and morals among students. The Union began its activity with a gorgeous talk delivered by Anjali Sameer, a transgender film actress. She voiced her concern over the gender issues at the workplace. The Magazine committee has conducted two discussion programmes on the campus. One is on the New Challenges on Indian Democracy and the other is on Love, Hatred and Violence in Society. Student Union organised a Seminar on Road Safety My Responsibility in collaboration with the Transport Department, Govt of Kerala. Organised Art festival Choot. Organised Quiz Competition on Gandhi on Gandhi Jayanthi. Union conducted Womens Day celebration, Onam Celebration, Christmas celebrations, and NET Coaching Camp in association with ASPIRE Coaching Centre. Talk on Indian democracy and Contemporary India was conducted to throw light on the contemporary socio-political reality of our country. The College Union provided a warm reception to the Kalajadha organised by the Calicut University Union and provided a platform to them to perform their drama. In collaboration with the Department of Physical Education, the Union hosted a seminar on Health and General Disease and hosted a Zoomba dance performance. In addition to that, College Games and Arts were conducted with the active support of the teachers and students. Union Chairman Mr. Shaheem, Second MCJ has been a member of IQAC. He acts as an effective channel to convey the needs and demands of the students. During the time of the Flood members of the Student Union visited the houses of flood victims and distributed food, clothes, and other essentials. They ensured the safety of the students coming from the flood-affected areas. Union has extended their whole-hearted support to the flood relief activities, sahapadikkoru veedu project, and other diverse activities initiated by the NSS and NCC units. They visited Sri.Rahul Gandhi, Member of Parliament from Wayanad and requested his support for the infrastructural augmentation of the college. Union Chairman Shaheem has visited the UK as part of the governments drive to make budding leaders familiarize themselves with parliamentary affairs and leadership expertise.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of our institution have organised various programmes during the academic year, 2019-20 through the joint effort of its members. It shows the healthy co-operation existing between the college and alumni members who represent different sectors of the society. The members have contributed their valuable time to improve the infrastructure facility and implement various activities in the institution. Some proposed initiatives have not been properly materialised due to the adverse situations in the last term of the academic year. The activities conducted by the association in the academic year 2019-20 are listed below: 1. Executive Committee Meetings: Two executive committee meetings have been conducted during this period to discuss future plans of the association. The main agenda of the meeting were: 1) To create a common online platform for the interaction between members. 2) To register the alumni by fulfilling legal formalities in this regard. 3) To make financial assistance to the college for infrastructural development. 2. Minor construction inside the campus The association has undertaken minor construction inside the campus by mobilizing funds among the members. The minor construction is in the form of Flag Post spending Rs.30, 000. 3. Get together function : A delightful function, a get together was arranged in the college on 17-11-2019 by the alumni association. The main purpose of this function was to honor the former teachers and create a friendly atmosphere between the members of the association. The former students of the college who are the indifferent realm of the society and faculty members have participated in this occasion. The success of this function is that it could create a harmonious relationship between former students and faculty members..4.Future planning : The association has proposed to enhance its activities by undertaking more operation on the campus and some welfare activities among the society. The registration of the same is a priority concern. There are some programmes under consideration for the next academic year which include infrastructure development of the college and involvement in student welfare activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is committed to upholding democratic values in education. The soul of democracy resides in decentralization and mutual cooperation. To ensure a democratic environment we have two bodies for faculty members and one body for parents and students each. Major policy decisions are taken in the staff councils comprised of representatives of faculty and the principal. Regular meetings of the staff council are held prior to any major initiatives taken in the college. Though an informal body, the staff club acts as a platform for the collaboration of teaching faculty and office staff. The college is proud to have a proactive PTA making creative suggestions for both academic and infrastructural initiatives. With a view to ensuring a democratic environment, the student representatives are given a prominent role in both administrative

and academic decision making. They are vital parts of many Cells like IQAC, Women's Cells, anti-ragging Cell, etc. Most of the decisions are taken in the college in consultation with the students and taking them into confidence. We strictly follow learner-centered classroom activities. IQAC acts as the linchpin of all activities taking place in the college. Mutual sharing of duties among teachers not only minimizes the amount of work of each individual but also enables each faculty to perform more effectively. Each member of the faculty assumes a sense of accountability for all kinds of activities organised in the college. When IQAC carried out Student Satisfaction Survey all teachers have cooperated with it wholeheartedly. IQAC members prepared Survey questions and entrusted the Head of each department to share the google form among students of each department. After five days the responses were summarised and the summary statement was subjected to close scrutiny by a team of three teachers who, later on, prepared a detailed report based on the summary report. Likewise the feedbacks from stakeholders have also undergone the same process. In any case, the involvement of a maximum number of teachers is ensured in such activities to make things more accurate and foolproof.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed by the University Board of studies. As the institution is not autonomous, there is lack of freedom to design curriculum for the college. But the participation is available to the elected teacher representative to the Board of Studies. Smt. Rajimol. M.S, a member of UG Board of Studies (Economics), University of Calicut and thereby participated in all the measures taken by the University of Calicut in Curriculum development of BA Economics Programs.Mr. Varghese Antony, HOD Mass Communication Department is also a part of the University curriculum Committee.
Teaching and Learning	The college has well furnished computer lab, digital theatre and EDUSAT facility. ICT techniques are used to present seminars by the teachers. Projects are also assigned to students which are guided by the teachers the college has a huge library including CD's and various journals, internet facility for students. A student centered and library centered learning atmosphere is maintained in the college. Teachers as well as students try to excel in their fields to update knowledge in the subject. Interactions with media persons, media visits, study tours and national

	seminar etc. Are good steps in that direction. Prominent media and academic personalities like Dr. M.S. Harikumar, (University of Kerala) Rajeev Shankaran (Media One) M. Kamal (Mathrubhumi News) Ajmal V (Deccan Herald) Dr. Abdul Muneer V (EMEA College Kondotty) Anwar A(Malayalam University) Smitha E K (Govt. College Thanoor) presented their views in a National Seminar titled the "Use and Misuse of language in Journalism"held on November 26,27 and 28 2019.
Examination and Evaluation	Records are maintained to keep marks secured by each student on regular basis. Evaluation through seminars, assignments, interaction etc. is also being done. After conducting examinations progress reports are prepared by the teachers and progress is evaluated. The parent teacher association meetings were conducted on a class wise basis is an opportunity for interaction between students, parents and teachers.
Research and Development	Two teachers have been awarded a Ph.D. during the year. A group of teachers has further registered for PhD. Some of the teachers have also started their PhD procedure. Number of teachers presented papers in national seminars conducted by different universities and college departments. Number of teachers published articles in research journals.
Library, ICT and Physical Infrastructure / Instrumentation	Our library service is one of the best activities in the college, text books, and journals are newly added to the library. Internet facilities are provided in the general computer lab for five hours during working days to student and faculty. KOHA is installed for better access to the titles in the library. A Language Lab is in its incipient stage. Physics Department and Computer Science Department have Fully furnished lab facilities.
Human Resource Management	IMG training for teachers is utilized properly. Workshops in research methodology are attended by teachers and P.G. students to develop their research skills. UGC NET coaching classes are organised for the students. PSC coaching classes are also provided for the students. Training programme for MOOC courses and SWAYAM courses are

	provided to the faculty and students. Members of the various committees and clubs are judiciously selected from the faculty members by the College Council. The job allocation of the nonteaching staff is directly done by the Office. Teachers are given additional charges of various extracurricular and cocurricular activities. There is a Staff Association for the teaching and nonteaching staff, under which celebration of festivals, valedictory functions, annual staff picnic etc were conducted to build a family/community feeling and foster love for and loyalty to the institution. Orientation programmes were given to newly inducted staff.
Industry Interaction / Collaboration	The Faculty members interact with the industry in all possible ways and collaborate with external agencies for pursuing research. The Departments invites experts from various industries as a resource person during workshops and seminars. -Our students at the PG level have to do compulsory internships in reputed media organizations. We collaborated with department of computer science to provide classes on design and lay out for MA students. Dr. Shibu B of the English department conducted a session on film appreciation for PG students and also a session on Frankfurt School. Mr. Biju Abraham department of Economics dealt with some introductory concepts of great economists like Malthus, Adam Smith and Ricardo. We collaborated with "SEED" a programme carried out by an NGO in the area, Disaster Management.
Admission of Students	Admissions to the degree and post graduate courses are being done online through the single window system of the Calicut University. The students who are allotted to the college are admitted after verifying the certificates. An admission committee functions in the college and the entire admission process is monitored by the committee. Reservation policy of the state government is strictly adhered to. Student grievances are addressed by the committee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	DDFS
Administration	1. eTenders Management System (Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalame Road, Statue, Thiruvananthapuram, Phone 04712577088) 2. Centralized Attendance Management System (Directorate of Collegiate Education, Vikas Bhavan, Palayam Thiruvananthapuram, Kerala 695033, Phone: 04712305547) 3. Viswas Insuranace Portal (Kerala State Insurance Department, Trans Tower, Vazhuthacaud, Thiruvananthapuram 695014, Phone: 04712330096)
Finance and Accounts	(1) Spark (Service and Payroll Administrative Repository for Kerala)(Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalam Road, Statue, Thiruvananthapuram, Phone 04712577088) (2) BiMS (Bill information Management System)(Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalam Road, Statue, Tvm, phone: 04712328471 (3) PFMS (Public Financial Management System), National Informatics Centre, Govt. of India)
Student Admission and Support	1. Calicut University Admissions Portal (University of Calicut, Trichur Calicut Road, Thenhipalam, Malappuram, Kerala 673635, Phone: 914942407227) 2. (2) eGrants Scholarship Portal (SC/ST Development Fisheries Department, Govt. of Kerala) 3. (3) DCE Scholarship portal (Directorate of Collegiate Education, Vikas Bhavan, Palayam, Thiruvananthapuram, Kerala 695033, Phone: 04712306580)
Examination	Calicut University Examination Portal (University of Calicut, Trichur Calicut Road, Thenhipalam, Malappuram, Kerala 673635, Phone: 914942407227)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nill

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Recent Enactment in IPR	NIL	26/10/2019	26/10/2019	16	2
2019	National Seminar on Nationlism, Hegemony and Counter Cultural Discourses	NIL	14/11/2019	16/11/2019	12	3
2019	National Seminar on Health and Life style Diseases	NIL	11/12/2019	11/12/2019	15	2
2019	Workshop on research m ethodology	NIL	28/11/2019	02/12/2019	40	Nill
2019	Seminar on Language in Journal ism: Use and Misuse2	NIL	26/11/2019	28/11/2019	15	Nill
2019	Approaches to Cultural Heredity	NIL	17/09/2019	17/09/2019	10	Nill

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	1	01/10/2020	02/10/2020	0
Refresher Course ARPIT	4	20/08/2019	16/02/2020	119

Short term training	2	10/02/2020	14/02/2020	5
MOOC course	3	18/04/2020	02/05/2020	15
Refresher Course	1	02/02/2020	27/02/2020	25
Refresher course	1	09/07/2019	22/07/2019	14
Refresher course	1	27/02/2020	11/03/2020	14
Short Term	1	24/02/2020	29/02/2020	6
Refresher course	1	13/02/2020	26/02/2020	14
Induction Training for teachers of Collegiate Education Department	1	02/03/2020	07/03/2020	6

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	8	23	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises fund for the needy staff members on occasions like marriage, house warming, illness and retirement through membership fee, donations and monthly subscriptions.	General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises fund for the needy staff members on occasions like marriage, house warming, illness and retirement through membership fee, donations and monthly subscriptions.	Various scholarships from Central and State Governments. Scholarships from various Welfare Boards, Alumni associations etc. The PTA also raises fund at the time of admission and on special occasions to meet the special requirements of the students. Cooperative store for campus community.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external financial audits regularly. Since the institution is a Government College it is wholly owned and administered by the Department of Collegiate Education, Government of Kerala. The major sources of finance for the college are budgetary support from Kerala Government, grants, and special funds from UGC, RUSA, and other bodies. All these funds are subject to strict auditing. The external auditing is done by the Accountant General and Department of Collegiate Education, Government of Kerala. The audit is done at various levels. External Audit External Audit is conducted mainly in four modes. (I) Audit by the Office of the Accountant

General After giving a letter to the college, the A.G. Audit team visits the college and conducts the external auditing They can audit anything which involves a cash transaction. Usually, they will audit the following. 1) State Government Plan funds utilization. 2) State Government nonplan funds utilization. 3) PD accounts 4) Stock registers 5) Recovery of pay and allowances (II) Audit by the Directorate of Collegiate Education The audit team of DCE also visits the college and conducts external auditing. The funds and grants obtained from the state government, the amount collected and received related to the general revenue of Government, Utilization/NonUtilization details of such amount, its registers/accounts, and so on are audited by the auditors with the Directorate of Collegiate Education. The DCE Audit involves auditing of the following items. 1) Cash books, bill books, fee receipts, term fee registers, etc. 2) Plan contingent bills and nonplan contingent bills. 3) Plan fund utilization 4) Verification of the stock register, library book register, fine register, etc. 5) CDC matching grants and Student acquaintance register. 6) Challan register, Demand Draft register 7) Bank passbook, RUSA pass book 8) Transfer TA 9) Guest lecturers' and FIP substitutes' appointments and remuneration 10) Annual stock registers and other registers, cash balance, denomination, etc (III) Audit by External Chartered Accountants. The Auditing by External Chartered Accountants involves the following items. 1) The expenditure of various UGC funds. 2) The RUSA fund 3) The bills of UGC sponsored seminars. 4) The salary distributed to FIP substitute lecturers. 5) The books and accounts of PTA and NSS The audited annual statements of accounts are placed before the committee and the General Body of PTA so that all stakeholders can scrutinize the expenditure thereby and ensure accountability. (IV) Audit by Cooperative Society Auditor The books and accounts of the Students' Cooperative Society of N M S M Government College Kalpetta is also audited by the auditor appointed by the Cooperative Department, Govt. of Kerala. They also visit the college and auditing of the books and accounts are done. An internal audit is done by a committee consisting of at least two senior faculty of the college. The Stock verification of all the assets of every department is verified at the end of each and every financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Office of the Accountant General and Directorate of Collegiate Education	Yes	IQAC and College Council
Administrative	Yes	Office of the Accountant	Yes	Internal Audit is done

		General, Directorate of Collegiate Education and External Chartered Accountants.		by a committee consisting of an at least two senior faculty of the college. The Stock verification of all the assets of every department is verified at the end of each and every financial year.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Flood Relief Activities: Parent Teachers Association provided massive support to the flood relief activities organized by the NSS and NCC students of the college. They have collected food materials, clothes and other essentials and actively participated in the preparation of kits for the people living in the affected areas. Huge amount had to be raised to meet transport charges to reach out to the affected areas. PTA rushed to our support to mobilise funds and provided human resource which we badly required. 2. The NSS unit has taken up a project titled Sahapatikkoru Veedu under Abhayam Padhathi organised by the University of Calicut. The aim of the project was to construct a house for a student belonged to economically backward family. The PTA contributed Rs, 75000 towards this project. 3. With an objective to strengthen parents-teachers relationship PTA recommended mandatory class level PTA at least once in each semester. This initiative has brought about drastic changes in the academic performance of the students.

6.5.3 – Development programmes for support staff (at least three)

For the support staff, office staff as well as the teaching staff, the Staff Club has been formed. Members from all categories are selected as office bearers. An amount is collected regularly for the functioning of the staff club. • The club celebrates special festivals in college. • The full-fledged Gym of the college is also used by the staff. A canteen and college Co-operative store have been functioning in the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Library has been automated and KOHA software is installed for better access. Conducted several workshops and seminars on various topics in connection with Directorate of Collegiate Education, Government of Kerala. NSS and NCC units of the college organized various extension activities such as Blood Donation Camp, Tree Plantation, Environment Awareness Programme, Flood Relief Programme , etc. NSS unit has constructed and handed over a house to a student belonged to an economically backward family. Student Satisfaction Survey, Student Feed back, Parent Feedback, Alumni feedback, and Teacher feedback have been conducted and programmes are chalked out to address issues raised by stakeholders.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day MOOC Training Programme for the students	05/07/2019	05/07/2019	05/07/2019	23
2019	One day Swayam Training Programme	05/07/2019	05/07/2019	05/07/2019	36
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day Inauguration	09/03/2020	09/03/2020	150	120
Women Development Cell inauguration	29/11/2019	29/11/2019	160	115
Talk on Gender Issues at Work Places by Anjali Ameer	24/10/2019	24/10/2019	200	145

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A detailed proposal for the installation of the solar panel is submitted to the Directorate of Collegiate Education for further actions. Preliminary discussions with few agencies are already underway. A proposal has been submitted to the Hon: Member of Parliament Sri. Rahul Gandhi regarding the installation of Solar enabled computer lab.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	1
Scribes for examination	Yes	5
Braille Software/facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	31/12/2020	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar cum Handbook	10/07/2019	N M SM Govt. College as an institution with social responsibility is committed to establishing a suitable platform for all stakeholders, irrespective of socioeconomic barriers, to enable them to enjoy the benefit of learning. The college imparts a sense of equality, bisecting the barriers of gender, caste, and creed and to create an atmosphere conducive to intellectual empowerment to the learners. The objective of this institution of higher learning is to shape better individuals with a spirit of service and sacrifice who could engage themselves in meaningful service to the society, contributing to its betterment. Our endeavor will always be to equip students with the necessary tools to initiate character formation, thus making them instrumental in social transformation. Core Values: • Purity of mind and deed • Equality and Fraternity • Respect for and protection of Nature • Freedom of choice, speech and

expression • Social inclusion and commitment Code of Conduct : N M S M Govt.College as an institution of higher learning has always upheld ideals of democracy, freedom, environment sustainability, social inclusivity, and responsibility towards humanity. The staff and students are to observe this commitment and contribute to the cause. Code of Conduct for Students of N MS M Govt College : As responsible members of the community we are bound by a rule of conduct to instill in them a respect for their fellow beings and to ensure the smooth functioning of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Door Frame fixing function of the house constructed by NSS units under abhayam project of the University of Calicut	01/07/2019	01/07/2019	75
Clean campus green campus proramme	10/07/2019	10/07/2019	100
Food Festival- For collecting fund for house construction by NSS units under Abhayam Project	24/07/2019	24/07/2019	197
Flood relief camp visiting	12/08/2019	12/08/2019	90
Independent Day celebration	15/08/2019	15/08/2019	138
Mission Clean Wayanad	18/08/2019	18/08/2019	97
Flood relief kit packing at Civil Station Kalpetta	19/08/2019	19/08/2019	75

Collected flood relief items from a charitable organisation named Anpode Alappy(alappuzha)	22/08/2019	22/08/2020	80
Climate Change Awareness and Action A programme organised jointly with Nansen Environmental Research Centre and Centre for Youth development Wayanad.	28/08/2019	28/08/2019	85
Packing of flood relief items received from Anpode alappy Charitable Organisation	04/09/2019	04/09/2019	75
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The NCC and NSS units in the college have undertaken many programmes on the campus to nurture an eco-friendly attitude among students. NSS units organized programmes like the Clean Campus Green Campus program, Planted of saplings donated by the social forestry department. Celebrated World Environmental day by sharing messages through online platforms. Volunteers planted trees in their own home surroundings. The NCC unit organised a campus cleaning project on Gandhi Jayanthi. The Unit observed World Environmental day by planting trees on the campus. Waste pits are dug in various places on the campus to ensure the disposal of waste materials and keep the campus clean. Campaigns are organised to minimise the use of plastics on the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Being an institution committed to the welfare and well-being of the society, NMSM Government College, Kalpetta chalks out various programmes to lend it's helping hand to the needy. While doing so we ensure the involvement of the student community with a view to nurture the qualities of compassion and cooperation. Along with regular academic activities we set apart possible quality time for such activities. NSS and NCC units of our college are proactive in performing socially relevant activities. However, by integrating the potentials of other students in major initiatives both NCC and NSS units could create a feeling of unity among them. Such charity activities develop lofty human values of love and compassion on the one hand and accentuate cordial relationships among students on the other. Teachers and non-teaching staff of the college provide whole hearted support to all such initiatives from students. This year our collective efforts resulted in the materialization of three major missions. 1. Sahapatikkoru Veedu A house construction programme by the NSS units is considered as one of the best practices of NMSM Government College Kalpetta. The programme came under "Abhayam Project" of the University of Calicut. For this purpose the NSS units identified a financially backward student of the college (Sumisha, MA economics) as the beneficiary. The total

area/size of the house was around 680 square feet. The construction work was given on labour contract basis and the materials for the same were supplied by the NSS units. The construction work was started on 09/01/2019 and took exactly one year and six months to complete. The total cost of house was around Rs.6,80,000/- and raising the amount was found to be the major challenge in this mission, especially during the period of angst caused by flood and later, Covid 19 . A massive fund collection programme was initiated by the units, and the teachers (including retired), PTA, alumni and other well wishers wholeheartedly contributed to it. The manual efforts and fund collection initiatives of the NSS volunteers were the notable factors behind the success of this programme. The house construction work was successfully completed on 27/06/2020 and the house was handed over to Sumisha's family. 2. Reconstruction/Restoration Programme in the aftermath of Flood Kerala had witnessed two consecutive flood disasters during the years 2019 and 2020. During the year 2019-20 the NSS units and NCC unit of the college made remarkable performance in post-flood related activities. Volunteers actively participated in various cleaning programmes in the different parts of the district. In association with social welfare organization called "Anpode Alappy" the NSS units collected rice, grocery items, eatables, drinking water, clothes and other sanitary items. Around 1000 flood relief kits were made by using these items and had been distributed to different places in the district including Puthumala and Pozhuthana. The units also identified students of the college from flood affected areas and supplied rice, grocery, eatables, cloths and other sanitary items. The NSS volunteers visited adopted village -Padapuram tribal colony undertook cleaning activity and distributed sanitary items there. Volunteers actively participated in kit packing, loading and unloading and engaged in other relevant flood related activities in civil station, Kalpetta. In addition to that NSS volunteers and NCC cadets frequently visited the nearby flood affected areas and rendered needed services. NCC cadets participated in Disaster management activities related to Flood (Kerala) and actively involved in cleaning and relief activities in various camps, Colonies and Schools after the flood.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://nmsmcollege.ac.in/?page_id=1858

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NMSM Govt. College is an academic fraternity of individuals committed to its vision 'KINDLING THE MINDS'. The college strives to shape the student community, which is the cream of the society, into better citizens, and guides them to contribute constructively towards national priorities like the creation of wealth and generation of employment. We have a vision that the students coming out of our campus should be spiritually enlightened, psychologically sound, and practically efficient. We should get our country, leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy, and acceptable in the society, who will champion the cause of justice, truth, and peace and who are open to further growth. We should aspire towards creating a just human society where the human person is respected, where our cultural heritage of Ahimsa, Religious Plurality and National Integration is upheld, and where the poor and the marginalized are specifically taken care of. Translating the vision into action, NMSM Govt. College seeks to Impart quality education through innovative techniques and practices and help to equip the socially and economically backward students to cope with the latest requirements. To provide basic facilities for them to

familiarize themselves with new arenas of knowledge and to engage more deeply in studies and researches. Ensuring the physical, mental, and spiritual development of the students through curricular and co-curricular activities. To mould intelligent, healthy, and talented youngsters, thus dedicating them to the country. Realizing the fact, that kindling mind through education is the best way to uplift the rural and tribal youth the college tries to give meaningful education to the students. The vision and mission statements of NMSM Govt. College, Kalpetta are formulated in line with the diverse needs of the society served by the institution. The college has made higher education accessible to students from rural areas as well as the deprived lot. The college ensures that the vision and mission of the Institution are in tune with the higher education policies of the nation by introducing career-oriented courses, programs, and activities, thereby offering the benefit of education to all. The college ensures economic, social, and educational empowerment of underprivileged sections of society. The college translates its vision to the surrounding society in a number of ways like imparting quality education, through NSS, NCC, ASAP, WWS, SSP, Women Cell, etc, through extension programs, through various committees functioning in the college, and by fostering a vibrant atmosphere conducive to the all-round development of students. EBSB(Ek Bharat Sresht Bharat) club has been formed in the institution with a view to nurture the lofty ideas of national integration and cultural harmony. In association with the Govt Degree College, Shahpur, Himachal Pradesh various activities have been organized via online platforms. Student members in the Club have Choreographed Himachals native dance form, Dandiya, and shared the videos of the same with the students and faculty of Govt Degree College. Shahpur. In addition to that online quiz programmes and elocution competitions were held under the tutelage of the club.

Provide the weblink of the institution
http://nmsmcollege.ac.in/

8.Future Plans of Actions for Next Academic Year

The College provides five UG courses and three PG courses to the 866 students hailing from different parts of the state. We are able to provide conducive academic environment for the effective transaction of learning materials. It is high time we upgraded some UG departments to PG departments. We have adequate resources to upgrade the PG Department of Economics to a Research Center and start PhD programme in Economics. To host an International Seminar on Sustainability, Health, and Economics. Engage community extension activity by providing financial literacy and basic numerical skills to the weaker illiterate section of the community. Carry out sample survey on Life Mission housing projects (State Government Sponsored free Housing Project for weaker section) with a view to find out the satisfactory level of the beneficiaries. Collaboration pogrammes like Students exchange, Guest lecture exchange sessions, and project Guidance. For the PG Mass Communication interactions with senior tech-writers will be a great advantage. The department is planning to have online seminars to update the latest know-how. Conducting regular screening and reviewing classic films and open forums will definitely improve media literacy skills of the students. National newspaper day will be observed to discuss the relevant issues of the day. WhatsApp groups for parents and students will be maintained to have proper academic and personal communication. MA journalism entrance exam orientation and coaching classes will be done. Active participation of students in co-curricular and extracurricular activities will be promoted. Continuance of media fest is another plan. A fully furnished media lab is the urgent need of the department and the demand for it will be placed before authorities concerned. The Commerce Department is planning to create e-content materials for B.Com and M.Com courses. The department is planning to form business incubation or entrepreneurship development centres for promoting

entrepreneurship culture among the students. In addition to that, the department plans to start add on courses and bridge courses in computerised accounting and GST. The department is planning to organise short -term courses and national workshops in innovative areas. We intend to create an audio-visual room for recording classes for further reference. To begin a Post Graduate Programme in History (M.A.History) is a long-cherished dream of the department. Transforming all classrooms into Digital Classrooms is another plan we have in mind. Beautification of the campus is necessary to make it more aesthetically appealing. For energy conservation, the project for the installation of the solar panel is to be taken forward. A fully furnished, state-of-the-art language lab will enable beneficiaries to enhance their communicative competence. To spur the employability of the students we plan to introduce more skill-oriented training programmes. To upgrade the department of Computer Science to a Post Graduate Departrment is one our aims. The Department wishes to promoting research in the thrust areas like Artificial Intelligence and Machine Learning and Impart IT literacy to the tribal and rural areas focusing on data security, privacy and usage issues.