



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	N.M.S.M. GOVERNMENT COLLEGE, KALPETTA
Name of the head of the Institution	Dr. V ANIL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04936204569
Mobile no.	9544671379
Registered Email	nmsgck@gmail.com
Alternate Email	iqacnmsgck@gmail.com
Address	N M S M GOVT. COLLEGE, POST PUZHAMUDI, KALPETTA, WAYANAD DISTRICT, KERALA
City/Town	Kalpetta
State/UT	Kerala
Pincode	673121

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. P C ASHRAFF
Phone no/Alternate Phone no.	04936204569
Mobile no.	9446771132
Registered Email	nmsmgck@gmail.com
Alternate Email	iqacnmsmgck@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://nmsmcollege.ac.in/wp-content/uploads/2018/12/AOAR-2017-2018.docx
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://nmsmcollege.ac.in/wp-content/uploads/2019/09/UOC-Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.98	2009	29-Jan-2009	28-Jan-2014
2	B+	2.70	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	18-Feb-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Feedback from students	10-Jan-2019 5	200
Feedback from alumni	15-Feb-2019 5	100
Feedback from parents	21-Mar-2019 5	500
Feedback from teachers	25-Mar-2019 5	41
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Encourages departments to furnish applications for new courses Encourages departments to conduct seminars and workshops with funding from DCE. Ensures periodical internal evaluation of students. Collects feedback from students, parents, teachers and alumni and provide its analysis Ensures the maintenance of discipline in the campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Improving the infrastructural facilities in the campus through available grants from the state and central governments. Conducting of academic seminars to enhance multi dimensional potentials of the students. Steps were taken to that students participate in all extracurricular activities. Motivate the teachers to take up research. Provides special coaching in competitive examinations Take measures to excel in bringing new courses.</p>	<p>The construction of administrative building second floor has started. Completed the interior work of the Sarangi auditorium. Vykhari seminar hall renovated. Has installed CCTVs in the whole campus. Necessary steps were taken to seek fund for starting staff quarters, boy's hostel, ground work and principal quarters. Digitalization process of the library is in progress. More scholars have registered for PhD and some have submitted their thesis to university. Deferent departments conducted national seminars while bringing external experts to improve the academic potentials of the students. Plenty of students participated in the national and regional camps conducted by NCC and NSS.</p>
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Located in Wayanad -the district with largest tribal population in Kerala, the college since its inception in 1981, has been catering to the demands of the

stakeholders academically through the various bodies at the university level and institutional level. Efforts towards curriculum enrichment and effective curriculum delivery has always been a priority with the college, and in order to serve this function, membership in the Boards of Studies, Board of Faculty etc are ensured for at least a few faculty of the college. The college hosts a library with more than 23000 titles with a significant number of journals and periodicals. All classrooms are equipped with Digital Display supported by Wi-Fi/LAN internet connectivity. Academic seminars and workshops are regularly conducted with the assistance of UGC/ State Government and supported by IQAC. Physics Department has well equipped Laboratory. Add-on courses, Open courses, mentoring programs under WWS and SSP are provided to the students. The various departments of the college prepare academic calendars in tune with the one provided by the University, and the same is executed through Master time table and departmental timetables. Each course is assigned to the teachers concerned and the modules of the respective courses are divided as per their credit and weight. Teachers maintain academic diary. Internal academic audit is done at the departmental level, and is analyzed during the departmental meetings.

Continuous evaluation is regularly monitored and documented. Feedback is collected from students, parents, teachers and alumni etc, analyzed properly and required remedial actions are taken without delay. Result analysis is done during department meetings and in order to communicate the results, parents meetings are held regularly. A number of clubs supplementing the curricular activities of the various programmes operate in the college, which also promote community linkage and social orientation and aims at the holistic development of the students. Student projects are conducted for every programme under the guidance of teachers, which are evaluated both internally and externally. The students are introduced to the research and writing methodology, and are motivated to pursue higher studies and research through these endeavours. Model Examinations are conducted for students of every semester, so that they can approach end semester examinations without stress. Topics for assignments and seminars are given at the outset of the semester to ensure timely submission and feedback. Internal marks are verified and uploaded online, which speeds up the publication of final results. The college council discusses the results of each department and appreciates the outcome and suggests improvements. Whatsapp groups used by the departments to facilitate material collection by students, and also to convey relevant information in a timely fashion. Specific social media groups dedicated for SSP,WWS,Class tutors, Departments, Staff Club, PTA, Staff, College Union etc ensure grape wine communication regarding academics and related matters. Effective curriculum delivery is ensured by the institution in all these ways. Every year in the month of June, the Principal convenes a staff meeting and drafts a comprehensive action plan for the effective implementation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No certificate course has been introduced	Nil	12/12/2019	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BA	No new courses introduced	12/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No new implementations. CUCBCSS already implemented by university	12/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	12/12/2019	0

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	No Project undertakings	0

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The IQAC of the college distribute feedback forms among the students, parents and alumni regarding teaching, learning process other facilities including the infrastructure. Likert's five point scale is used collect the responses. The students are asked provide their level of satisfaction with regard to the teachers' performance in the first five questions. Later their opinion about the college is also taken. After collecting the responses an analysis of the same is also done. The IQAC team members visits each and every classes in all departments, during every first, third and fifth semesters and collect the responses from the students. The feedback analysis of each and every teacher is done in their respective departments. Each teacher would get a mean score about his performance. The analysis revealed that the mean values of various teachers are lying within a range of 3.56 to 5.00. That is lowest mean value obtained by</p>

a teacher is 3.56 and highest is 5.00. It is clear from the table that the students Strongly Agree with the statement, the community based extension programmes carried out by the college through its various wings like NSS, NCC, are excellent. The parents are also asked to rate their opinion about the features/facilities offered by the college for their ward. Parents are important stakeholders of education therefore their satisfaction is important to us. Parents are requested to give their feedback about features/facilities college is providing to their ward. The parents are also asked to rate their opinion about the features/facilities offered by the college for their ward. Their valuable opinions and suggestions are solicited for further improvement of the functioning of the college. Their responses will be kept confidential and used only for the stated purpose. It is evident from the feedback that all the parents have 'Very Good' opinion about the facilities/features in the college. They are the rating the college as 'Very Good' as revealed from the mean score of 4.31. Apart from collecting data from the students and parents, IQAC also collects feedback from the Alumni of college during the alumni meetings held in college. The result of analysis indicates that the alumni are having 'Very Good' opinion about the various facilities in the college. On an overall they have given 'Very Good' rating for the college as revealed by the mean value of 4.34

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Mass Communication	53	2278	52
BA	History	60	2991	59
BA	Economics with Development Economics	53	2149	52
BCom		60	3114	60
BSc	Computer Science	33	1180	33
MCom		20	565	20
MA	Mass Communication and Journalism	20	266	20
MA	Economics	20	160	18

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	795	111	35	5	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	35	1	20	20	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, through Tutor ward system. The college has since last several years practiced a system of mentoring called the Tutorward system, whereby a tutor was provided to every ward to look after his/her academic and psychological wellbeing and also monitors class attendance and performance. A good relationship between the teacher and student is a must for quality education at the college level. The suggestions to improve learning environment is welcomed both from the students and parents. We follow the tutorial system where charge of class is given to teachers. They must maintain a very good relationship with the student by checking different aspects of their learning habits. A whatsapp group is maintained for each class for the timely personal and academic communication. Remedial coaching is provided to the weak students during holidays. Tutorial system is conducting in the department to improve the additional skills of the students at morning from 9.30 a.m to 10.00 a.m and at the evening from 4.00 pm to 4.30 pm. In addition to this Scholar Support Programme and Walk With Scholar Programme are also provided to enrich the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
906	41	1:22.1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	41	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Principal	Nil

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B A Mass Communication	I Semester	14/02/2019	27/06/2019
BA	B A Mass Communication	II Semester	30/09/2019	15/11/2019

BA	B A Mass Communication	III Semester	19/12/2018	25/03/2019
BA	B A Mass Communication	IV Semester	26/06/2019	21/08/2019
BA	B A Mass Communication	V Semester	28/11/2019	30/12/2019
BA	B A Mass Communication	VI Semester	04/04/2019	09/07/2019
BA	History	I Semester	14/02/2019	20/06/2019
BA	History	II Semester	30/09/2019	05/12/2019
BA	History	III Semester	19/12/2019	31/12/2019
BA	History	IV Semester	26/06/2019	14/08/2019
BA	History	V Semester	28/11/2019	28/12/2019
BA	History	VI Semester	04/04/2019	06/06/2019
BA	Economics with development economics	I Semester	14/02/2019	25/06/2019
BA	Economics with development economics	II Semester	30/09/2019	18/11/2019
BA	Economics with development economics	III Semester	19/12/2018	06/02/2019
BA	Economics with development economics	IV Semester	26/06/2019	08/08/2019
BA	Economics with development economics	V Semester	28/11/2019	27/12/2019
BA	Economics with development economics	VI Semester	04/04/2019	29/06/2019
BCom	Commerce	I Semester	07/02/2019	18/04/2019
BCom	Commerce	II Semester	05/08/2019	03/10/2019
BCom	Commerce	III Semester	05/12/2018	13/02/2019
BCom	Commerce	IV Semester	31/05/2019	25/07/2019
BCom	Commerce	V Semester	05/11/2018	10/01/2019
BCom	Commerce	VI Semester	03/03/2019	22/05/2019
BSc	Computer Science	I Semester	14/02/2019	18/04/2019
BSc	Computer Science	II Semester	30/09/2019	12/11/2019
BSc	Computer Science	III Semester	19/12/2018	20/02/2019
BSc	Computer Science	IV Semester	26/06/2019	14/08/2019

BSc	Computer Science	V Semester	28/12/2018	23/01/2019
BSc	Computer Science	VI Semester	04/04/2019	13/06/2019
MCom	Commerce	I Semester	07/12/2018	08/02/2019
MCom	Commerce	II Semester	27/09/2018	13/12/2018
MCom	Commerce	III Semester	15/01/2018	24/05/2018
MCom	Commerce	IV Semester	27/08/2018	26/10/2018
MA	Mass Communication	I Semester	07/12/2018	05/02/2019
MA	Mass Communication	II Semester	27/09/2018	14/11/2018
MA	Mass Communication	III Semester	13/07/2018	13/09/2018
MA	Mass Communication	IV Semester	27/08/2018	24/10/2018
MA	Economics	I Semester	07/12/2018	14/02/2019
MA	Economics	II Semester	27/09/2018	15/11/2018
MA	Economics	III Semester	15/01/2018	24/05/2018
MA	Economics	IV Semester	27/08/2018	23/10/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to University of Calicut and hence the directions given by the University are to be strictly followed by the College. Choice Based Credit and Semester System were introduced by the University of Calicut at the UG and PG level. Since 2013, University introduced system for both Continuous Evaluation and End Semester Evaluation. In tune with the reforms made by the University, the internal evaluation system of the College is also revised from time to time. Communication to the Students After student gets admitted to the College the evaluation methods, both Continuous Assessment and End Semester Evaluation (ESE), are communicated to the students by way of prospectus, departmental meetings and through interactions. During the orientation programme the students are given a clear idea about the CBCSS, syllabus and evaluation procedures. Structure of Internal Evaluation The entire internal evaluation process is continuous, which involves internal tests, group discussion, assignments, seminars and projects. Internal Monitoring Cell both at college level and department level monitors the implementation and frequency of continuous assessment methods. The periodic instructions issued by University are communicated to the students. In CA, Internal evaluation of UG and PG programmes are done on the basis of four important criteria - Class tests conducted in a periodic manner, attendance, assignments and seminars.

Implementation of Internal Evaluation After the conduct of internal examinations the answer scripts are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Assignments and seminar topics are selected by the students in consultation with their teachers. After the internal examination, the faculty discusses the common mistakes made by the students and helps them overcome such errors. Remedial Coaching Remedial coaching is provided to slow learners to improve their learning. Reexaminations are conducted for students who fail to attend the internal examination as per the time table due to unforeseen reasons and also

for those students who have scored less mark. Separate internal tests are conducted to those students who represent the College in National, State and University level in sports and other events. Grievances The College has an effective threetier grievance system, starting with the individual teacher, then the department level and at the College level. This system addresses the grievances of the students, pertaining to the marks obtained in the internal examination. Mark sheets are prepared with utmost care and are published in the notice board for verification and grievances, complaints raised are addressed by the faculty. After the stipulated period, Mark lists are finalized and uploaded to University website and the hard copy which is signed by the students are forwarded to College Office and then to the University with the approval of the Principal. The introduction of the new system of evaluation has brought about visible changes in the performance of the students, both curricular and in and extracurricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Calicut University and hence the system mandated by the University is followed by the college. The University releases its academic calendar for both the odd and even semesters at the beginning of each academic year to ensure that the students get 90 working days in each semester. In other words, this means that there ought to be 450 classroom hours in one semester. All the UG and PG departments convene department level meetings to allocate the portions to all the regular faculty members. Enough space is given to conduct cocurricular programmes like seminars, student assignments, project work, association activities, department club activities and College Union activities. The college faculty puts in all their best efforts to conduct classes and all other required classroom activities like seminars, tests, assignments from June to last week of November. The even semester begins before the Christmas vacation. The institution adheres to the Academic Calendar of Calicut University for Continuous Assessment. Special NCC/NSS camps are held in December during vacation. From July onwards the College hosts various programmes under the College Union, the Students' Clubs, Student Association, the IQAC, the Fine Arts Club, the Film Club, Nature Club and the Tourism Club. In July/ August, the college election will be held as per the schedule prescribed by the University. This will be followed by the nomination of the Staff Advisor, Fine Arts Advisor and Staff Editor. Due to the large size of the University and due to various contingencies like delays in publishing of results by the Higher secondary boards, extension of dates of final admission etc, rigorous adherence to the academic calendar may become detrimental to the undergraduate student's welfare and academic development. Hence some changes are necessary with regard to the academic calendar like conduct of internal examinations, dates of submission of assignments etc which is executed in consultation with college council and IQAC. But overall, an effort is always made to adhere to the academic calendar, keeping student's interest as paramount. The seminars as part of assessment, which are of interdisciplinary interest, are conducted before or after teaching hours without affecting regular classes. The Power Point presentations prepared by the students are uploaded in Learning Management System of the college to verify the date of evaluation and assessment so as to keep the process in tune with academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://nmsmcollege.ac.in/wp-content/uploads/2019/12/Programme-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	Mass Communication	59	39	66
	BA	History	51	34	66
	BA	Economics with Development Economics	54	43	79.6
	BCom		57	47	82.45
	BSc	Computer Science	31	12	40
	MCom		21	20	95.23
	MA	Mass Communication and Journalism	14	7	50
	MA	Economics	15	15	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://nmsmcollege.ac.in/wp-content/uploads/2019/12/Students-Satisfaction-Survey-Report-2018.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Seminar on Samakalika Hindi Sahithya	Hindi	29/01/2019
One Day National Seminar on Arabic Language and Literature in the contemporary world.	Arabic	31/01/2019

One Day National Seminar on Kerala adivasi dialects and literature	Sahithyavedi and Central sahitya Akademi	24/01/2019
One Day Orientation Programme for internal mentors of Walk With Scholar Programme of Wayanad District	IQAC and Department of Higher Education, Govt. of Kerala	30/10/2018
Four Day National Workshop on Statistical analysis in Social Science	Commerce	10/12/2018
Two Day National Seminar on Climate Change and Rural Livelihood	Economics	14/12/2018
Three Day National Seminar on Media and Society - Myth and reality	MASS Communication	30/10/2018
Two Day National seminar on elimination and alienation locating the agrarian dilemma of wayanad	History	18/01/2019
National workshop on Demystifying python	Computer Science	18/12/2018
Three day National Seminar on Grammar of Cinema	English and Malayalam	17/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	12/12/2019	Nil

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	12/12/2019

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Computer Science	1
Malayalam	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	0	0	NA

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	50	0	0
Presented papers	0	4	0	0
Resource persons	0	1	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
world environmental day	NCC/Forest department of	1	100

	wayanad district		
Flood relief	NCC/Suchithwa mission	1	100
Independence day parade and cleaning	NCC/District administration	1	100
Victory Day of surgical strike of Indian army	NCC/5 Kerala Bn	1	100
Flood relief	NCC/ Suchitwa Mission	1	100
Yoga Day	NCC/physical education department	1	100
Participated in the collection process of drinking water samples from various sources	NCC/ Kerala Health Dept.	1	100
Cleaning programme	NCC/ Suchitwa Mission	1	100
Forestry camp	NCC/ Forest Dept. Wayanad District	1	100
Republic day parade	NCC/ District administration	1	100
Disaster Management	SEEDS	1	100
Planted 100 tree branches distributed by the Forest Dept. to our college	NSS/Forest Dept. Wayanad District	2	50
Survey carried out by our NSS Volunteers SANSAD ADARSH YOJANA (SAGY)	NSS/ZillaPanchayath Poverty Eradication Section	2	40
Post flood Relief and Cleaning activities. And on the same date, cleaned 13 houses and public road at thurkki (flooded area)a place nearby college.	NSS/Suchitwa Mission , Govt. of Kerala, MunicipalityKalpetta	2	43
Cleaning programme conducted at Pozhuthana to clean Anganvadi, Krishibhavan and homio hospital in relation with Great flood2018	NSS/ In association with Suchitwa Mission and Pozhuthana Grama Panchayath	2	60

Cleaned different areas of MunderiNedungod areas of Kalpetta Municipality in relation with GreatFlood2018	NSS/MunicipalityKalpetta	2	77
Conducted well water test in Kalpetta Block	NSS/Kerala Health Dept.	2	30
Actively participated in the dreaded day Rally conducted at Kalpetta town on the day of World Diabetes Day	NSS/ Health Dept.	2	95
Attended an Awareness Programme on Positivity Thinking organized by Nehru Yuva Kendra	NSS/ Nehru Yuva Kendra	2	98
Attended a class organized by Legal Literacy Cell at District Court, Wayanad about legal literacy	NSS/ Nehru Yuva Kendra	2	20
Blind walk	NSS/ Project VisionNGO	2	120
Sandvanampain and palliative class visit to centre	NSS/ Palliative care cell	2	80
Nerveedhikal Old Age friendly Meeting	NSS/ Palliative care cell	2	100
Awareness about Transgender Issues	NSS/ Social Welfare Dept.	2	100
Beginning of House construction under University of Calicut's Abhayam Programme 'A house to our class mate'	NSS/Charity organizations	2	55
Visit to palliative care centre kalpetta Interaction with the inmates	NSS/ Palliative care cell	2	110
Visappurahitha kalpetta from 210119 to 3132019	NSS/	2	200

Nadan kalajathaAIDS	NSS/ AIDS CELL	2	20
Poster work shop	NSS/ Social welfare dept.	2	280
International Women's day 2019 celebration	NSS/ Women's cell	2	60
Water conservationseminar	NSS/ Water conservative agency	2	120
World tuberculosis day	NSS/ Health dept.	2	103
Two days residential camp first year NSS Volunteers	NSS	2	110

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World environmental day	NCC/Forestry department	Oserved world enviornmental day by planting trees in the campus	1	100

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job training	Internship	Malayala	01/04/2019	15/05/2019	20

manorama and
mathrubhumi

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	12/12/2019	Nil	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12845100	12753004

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Book Magic	Partially	5.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23286	1705938	456	302024	23742	2007962

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	12/12/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	78	2	13	0	1	1	9	10	0
Added	0	0	0	0	0	0	0	0	0
Total	78	2	13	0	1	1	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Production Lab	http://nmsmcollege.ac.in/?page_id=115

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1495000	1405600	11350000	11344808

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As a Government College, the institution has well established machinery in place for up gradation and maintenance of campus facilities. The planning and maintenance is achieved through the monitoring of various committees like IQAC, College Council, Planning Committee, Building Committee, RUSA Project monitoring Group, College Development Council (CDC), KIFB monitoring committee, Library Committee, Purchase Committee and PTA with the Principal at the helm. These committees make sure about the allocation of adequate budget for annual maintenance of college infrastructure. Major Funds for infrastructure augmentation and maintenance are mainly obtained from Directorate of Collegiate Education, Government of Kerala (DCE), UGC, RUSA, College Development Council (CDC) and KIFB while expenditure for minor works is met using PTA fund. Whenever a complaint arises, the complaint is given in writing to the Principal or office Superintendent. As soon as a complaint is recorded, the Superintendent in consultation with the Principal takes prompt action to repair or replace the equipment. General minor emergency repairs of furniture, computers, electrical, plumbing etc are done by the PTA. The institution maintains sufficient support staff to upkeep infrastructure and computer labs are maintained by the technician appointed by PTA who takes care about IT infrastructure like computers, printers, copiers, network etc and does minor repair works. The building maintenance like painting is periodically done by PWD buildings division as per the request from College Principal with own fund. In addition to that maintenance of physical infrastructure is done by District Nirmiti Kendra and PWD with the fund allotted by College. Major electronic and

electrical equipments like ICT instruments, solar plants, UPS, water coolers etc were purchased with five year extended warranty and are maintained by the suppliers.

http://nmsmcollege.ac.in/?page_id=117

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment	2	7000
Financial Support from Other Sources			
a) National	Scholarships	127	131500
b) International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Walk with Scholar	01/07/2018	90	New initiatives programmes higher education department of Kerala
2. Scholar Support Programme	01/07/2018	120	New initiatives programmes higher education department of Kerala
3. Additional Skill Acquisition Programme	01/07/2018	20	New initiatives programmes higher education department of Kerala

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	MCJ Entrance	40	5	8	4
2018	NET Orientation	10	0	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Malayala manorama	10	1		0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	14	Dept. of Mass communication and Journalism	Dept. of Mass communication and Journalism	Calicut university, Kerala university and Kannur university	M A Journalism and Mass communication and L L B
2018	12	Dept. of Commerce	Dept. of Commerce	Tamilnadu University	PhD, M A, MSW, M Com, M B A and CMA
2018	5	Dept. of Computer Science	Dept. of Computer Science	Kannur University, Mysore University and CUSAT	M Sc Computer Science
2018	17	Dept. of History	Dept. of History	University of Calicut, GASC, Kozhikode And B. Ed centers	M A History and B Ed
2018	15	Dept. of Economics	Dept. of Economics	Calicut university centre Sulthan bathery, NMSM Govt. College, kalpetta and Calicut university teacher	M A Economics, MSW and B Ed

education
centre

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
SET	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	Institution	250
Football	Institution	110
Cricket	Institution	130
Badminton	Institution	8
Softball	Institution	60
Fencing	University	140
College Union Inauguration	Institution	78
IFFCU	University	42
University Union Kala jatha	University	5
Santa Day	Institution	250
Arts Day	Institution	250

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	3rd Place in All India university championship	National	1	0	7793	Soorya B
2018	3rd Place in 100 meter race in junior national meet	National	1	0	7428	Nevil Francis Fernandes
2018	Gold medal in All	National	1	0	7428	Nevil Francis

India
Inter
University
Championsh
ip

Fernandes

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College students' council / Union are an elected body of students. The role of the Union is to engage actively in curricular or extracurricular activities which provide opportunities for students to engage in potent partnership with teachers, parents, students and managements for the benefits of college and college community. Student's council often helps students in learning about democracy, leadership, organization skill, planning, which will certainly benefit them in future. Our college has a college union, which ensures the participation of each and every student in academic and non academic activities of the college. Council is constituted as per the guidelines set by the Calicut University. College Union Parliamentary Election has been conducting every year since the beginning of the college, in a violencefree manner under the close monitoring of Returning Officer .The college authorities ensure strict adherence to ethical practice during the entire process of the election. The elected body consists of 15 members. Chairperson, Vice Chairperson (Reserved for Girls), General Secretary, Joint Secretary (Reserved for Girls), Fine Arts Secretary, University Union Councilor, Student Editor etc. All students in the campus can cast their vote to elect their representatives. A faculty member is entrusted to advice the student's Union. Every year the union conduct programmes like Union Inauguration, Fresher's day, Annual Arts Festival and Sports Meet, the council activities include Annual college day celebration, organizing and conducting diverse and numerous programmes include Film Festivals, Blood Donation Campaigns, and Organic Farming awareness campaigns etc. Various department programmes were conducted in coordination with union. The council activities associate with the cleanliness of the campus. Union also takes part of the other activities of the NSS, NCC and other active club. House captains and student representatives from various classes are actively involved in the planning and execution of Annual Sports Meet, Arts and other extracurricular activities. Students those who are good at sports are identified by the student committee, and are trained for inter college and inter -university competitions. Student magazine editor and other student members of Magazine committee do work together to bring out the College Magazine. The finance for the activities of the union is met primarily from the union fund allotted by the Government and also from the P.T.A. On certain occasions, the council collects voluntary donations and spends for social causes. The students union energetically participates in the functioning of various committees like library committee, grievance redressal Committee, anti raging committee, examination committee etc. The Chairperson and Vice chairperson of the student unions permanent member of the canteen committee and college cooperative society. They are represented in all major bodies in the college such as the College Development Council (CDC), IQAC, RUSA monitoring committee etc. All the student activities of our college are organized and executed with the cooperation of student union.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

705

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yearly meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has an overall system of decentralization and participative management with regard to Curricular and cocurricular activities. The Principal as the head of the Institution coordinates the academic staff, the administrative staff, and the student body members for the effective functioning of the College. The College Council is the advisory body to the Principal in academic and administrative matters. It comprises of the Principal as the Chairman, Heads of all departments, the College Librarian and two elected members. The Heads of the Department has the freedom and authority to decide on the various activities pertaining to academic and administrative work related to their department. The HoDs are given the responsibility of delegating work to other faculty members in their department. Faculty members are entrusted as coordinators of various associations and clubs and given autonomy to organize activities, both curricular and cocurricular. All faculty members are given responsibilities to act as mentors and counselors. The Students' Union takes an active part in the organization of the activities in the campus. Their representation is ensured in various bodies of the College. The Union, in consultation with the Union Advisor, conducts all cultural and sports programmes in the College. The College Office functions under the leadership of the Office Superintendent. He acts as a link between the administrative team and the Principal. The IQAC is responsible for the development and application of quality benchmarks/ parameters for the various academic, curricular and administrative activities of the institution and for motivating the academic community in organizing workshops, seminars on quality related themes and documentation of the various programmes/ activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed by the University Board of studies. As the institution is not autonomous, there is lack of freedom to design curriculum for the college. But the participation is available to the elected teacher representative to the Board of Studies. Smt. Rajimol. M.S, a member of UG Board of Studies (Economics), University of Calicut and thereby participated in all

the measures taken by the University of Calicut in Curriculum development of BA Economics Programs.

Teaching and Learning

The college has well furnished computer lab, digital theatre and EDUSAT facility. ICT techniques are used to present seminars by the teachers. Projects are also assigned to students which are guided by the teachers the college has a huge library including CD's and various journals, internet facility for students. A student centered and library centered

Examination and Evaluation

Records are maintained to keep marks secured by each student on regular basis. Evaluation through seminars, assignments, interaction etc. is also being done. After conducting examinations progress reports are prepared by the teachers and progress is evaluated. The parent teacher association meetings were conducted on a class wise basis is an opportunity for interaction between students, parents and teachers.

Research and Development

A group of teachers have further registered for PhD. Some of the teachers have also started their PhD procedure. Number of teachers presented papers in national seminars conducted by different universities and college departments. Number of teachers published articles in research journals.

Library, ICT and Physical Infrastructure / Instrumentation

Our library service is one of the best activities in the college, text books, and journals are newly added to the library. Internet facilities are provided in the general computer lab for five hours during working days to student and faculty. 100 smart class rooms.

Human Resource Management

IMG training for teachers are utilized properly. Workshops in research methodology are attended by teachers and P.G. students to develop their research skills. UGCNET coaching classes are organised for the students. PSC coaching classes are also provided for the students. Members of the various committees and clubs are judiciously selected from the faculty members by the College Council. The job allocation of the nonteaching staff is directly done by the Office. Teachers are given additional charges of various

	<p>extracurricular and cocurricular activities. There is a Staff Association for the teaching and nonteaching staff, under which celebration of festivals, valedictory functions, annual staff picnic etc were conducted to build a family/community feeling and foster love for and loyalty to the institution. Orientation programmes were given to newly inducted staff.</p>
Industry Interaction / Collaboration	<p>The Faculty members interact with the industry in all possible ways and collaborate with external agencies for pursuing research. The Departments invites experts from various industries as resource person during workshops and seminars.</p>
Admission of Students	<p>Admissions to the degree and post graduate courses are being done online through the single window system of the Calicut University. The students who are allotted to the college are admitted after verifying the certificates. An admission committee functions in the college and the entire admission process is monitored by the committee. Reservation policy of the state government is strictly adhered to. Student grievances are addressed by the committee.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	DDFS
Administration	<p>1. eTenders Management System (Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalame Road, Statue, Thiruvananthapuram, Phone 04712577088)</p> <p>2. Centralized Attendance Management System (Directorate of Collegiate Education, Vikas Bhavan, Palayam Thiruvananthapuram, Kerala 695033, Phone: 04712305547)</p> <p>3. Viswas Insurance Portal (Kerala State Insurance Department, Trans Tower, Vazhuthacaud, Thiruvananthapuram 695014, Phone: 04712330096)</p>
Finance and Accounts	<p>(1) Spark (Service and Payroll Administrative Repository for Kerala)(Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalam Road, Statue,</p>

	Thiruvananthapuram, Phone 04712577088) (2) BiMS (Bill information Management System)(Govt. of Kerala, Kerala State IT Mission, eGovernment Procurement PMU and Helpdesk, Pension Treasury Building, Uppalam Road, Statue, Tvm, phone: 04712328471 (3) PFMS (Public Financial Management System), National Informatics Centre, Govt. of India)
Student Admission and Support	1. Calicut University Admissions Portal (University of Calicut, Trichur Calicut Road, Thenhipalam, Malappuram, Kerala 673635, Phone: 914942407227) 2. (2) eGrants Scholarship Portal (SC/ST Development Fisheries Department, Govt. of Kerala) 3. (3) DCE Scholarship portal (Directorate of Collegiate Education, Vikas Bhavan, Palayam, Thiruvananthapuram, Kerala 695033, Phone: 04712306580)
Examination	Calicut University Examination Portal (University of Calicut, Trichur Calicut Road, Thenhipalam, Malappuram, Kerala 673635, Phone: 914942407227)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Four Day National Workshop on Statistical analysis in Social Science		10/12/2018	13/12/2018	9	0
2018	Two Day National Seminar on		14/12/2018	15/12/2018	8	0

	Climate Change and Rural Livelihood					
2018	Three Day National Seminar on Media and Society - Myth and reality		30/10/2018	01/11/2018	5	0
2019	Two Day National seminar on elimination and alienation locating the agrarian dilemma of wayanad		17/01/2019	18/01/2019	5	0
2018	National workshop on Demystifying python		18/12/2018	19/12/2018	5	0
2018	Three day National Seminar on Grammar of Cinema		17/12/2018	19/12/2018	8	0
2019	One Day Seminar on Samakalika Hindi Sahithya		30/01/2019	30/01/2019	3	0
2019	One Day National Seminar on Arabic Language and Literature in the contemporary world.		01/02/2019	01/02/2019	3	0
2019	One Day National Seminar on Arabic Language and Literature in the con		24/01/2019	24/01/2019	5	0

	temporary world.					
2018	One Day Orientation Programme for internal mentors of Walk With Scholar Programme of Wayanad Distric		19/10/2018	19/10/2018	10	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	05/09/2019	25/09/2019	21
Refresher Course	1	05/09/2019	25/09/2019	21
Orientation Course	1	19/06/2019	16/07/2019	28
Refresher Course	1	25/02/2019	16/03/2019	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	8	23	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises fund for the needy staff members on occasions like marriage, house warming, illness and retirement through membership fee, donations and monthly subscriptions.	General Personal Accident Scheme and House Building Advance from Kerala Government. The Staff club in the college raises fund for the needy staff members on occasions like marriage, house warming, illness and retirement through membership fee, donations and monthly subscriptions.	Various scholarships from Central and State Governments. Scholarships from various Welfare Boards, Alumni associations etc. The PTA also raises fund at the time of admission and on special occasions to meet the special requirements of the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1 Institution conducts internal and external financial audits regularly (with in 100 words each) The institution conducts both internal and external financial audits regularly. Since the institution is a Government College it is wholly owned and administered by the Department of Collegiate Education, Government of Kerala. The major sources of finance for the college is budgetary support from Kerala Government, grants and special funds from UGC, RUSA and other bodies. All these funds are subject to strict auditing. The external auditing is done by the Accountant General and Department of Collegiate Education, Government of Kerala. The audit is done at various levels. External Audit External Audit is conducted mainly in four modes. (I) Audit by the Office of the Accountant General After giving letter to the college, the A.G. Audit team visits the college and conducts the external auditing They can audit anything which involves a cash transaction. Usually they will audit the following. 1) State Government Plan funds utilization. 2) State Government nonplan funds utilization. 3) PD accounts 4) Stock registers 5) Recovery of pay and allowances (II) Audit by the Directorate of Collegiate Education The audit team of DCE also visits the college and conducts external auditing. The funds and grants obtained from the state government, the amount collected and received related to the general revenue of Government, Utilization/NonUtilization details of such amount, its registers/accounts and so on are audited by the auditors with the Directorate of Collegiate Education. The DCE Audit involves auditing of the following items. 1) Cash books, bill books, fee receipts, term fee registers etc. 2) Plan contingent bills and nonplan contingent bills. 3) Plan fund utilization 4) Verification of stock register, library book register, fine register etc. 5) CDC matching grants and Student acquaintance register. 6) Challan register, Demand Draft register 7) Bank pass book, RUSA pass book 8) Transfer TA 9) Guest lecturers' and FIP substitutes' appointments and remuneration 10) Annual stock registers and other registers, cash balance, denomination etc (III) Audit by External Chartered Accountants. The Auditing by External Chartered Accountants involves the following items. 1) The expenditure of various UGC funds. 2) The RUSA fund 3) The bills of UGC sponsored seminars. 4) The salary distributed to FIP substitute lecturers. 5) The books and accounts of PTA and NSS The audited annual statements of accounts are placed before the committee and the General Body of PTA so that all stakeholders can scrutinize the expenditure thereby and ensure accountability. (IV) Audit by Cooperative Society Auditor The books and accounts of the Students' Cooperative Society of N M S M Government College Kalpetta are also audited by the auditor appointed by the Cooperative Department, Govt. of Kerala. They also visit the college and auditing of the books and accounts are done. Internal audit Internal Audit is done by a committee consisting of an at least two senior faculty of the college. The Stock verification of all the assets of every department is verified at the end of each and every financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Office of the Accountant General and Directorate of Collegiate Education	Yes	IQAC and College Council
Administrative	Yes	Office of the Accountant General, Directorate of Collegiate Education and External Chartered Accountants.	Yes	Internal Audit is done by a committee consisting of an at least two senior faculty of the college. The Stock verification of all the assets of every department is verified at the end of each and every financial year.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

During the academic year 201819, PTA utilized amount towards the payments for the following items for creating better academic environment for the teacher student community of the college: Remuneration to Lab Assistant appointed by the PTA Printing and Stationary Repair and Maintenance Well (Drinking Water) Renovation Casual Labour Water Charge Food and Refreshment Meeting, Seminar and Orientation Classes Students Welfare and Medical Expenses etc.

6.5.3 – Development programmes for support staff (at least three)

- For the support staff, office staff as well as the teaching staff, the Staff Club has been formed. Members from all categories are selected as office bearers. An amount is collected regularly for the functioning of the staff club.
- The club celebrates special festivals in college.
- The full fledged Gym of the college is also used by the staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Conducted several workshops and seminars on various topics in connection with Directorate of Collegiate Education, Government of Kerala.
- Surveillance Cameras are installed at various places in the Campus.
- Installed water purification machines at the hostel and on different floors of the college building.
- NSS and NCC units of the college organized various extension activities such as Blood Donation Camp, Tree Plantation, Environment Awareness Programme, Flood Relief Programme Etc.
- The practice of writing teaching diaries is strictly followed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One Day Orientation Programme for internal mentors of Walk With Scholar Programme of Wayanad Distric	09/10/2018	09/10/2018	09/10/2018	52
2019	Motivation Camp for First year WWS mentees	09/01/2019	09/01/2019	09/01/2019	58

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equality and Law	13/09/2018	13/09/2018	100	50
Pre- marital counseling and adult education	04/12/2018	07/12/2018	23	10
Awareness class on gender equality	08/03/2019	08/03/2019	330	100
Awareness about Transgender Issues	26/12/2018	26/12/2018	60	40
International Women's day 2019 celebration	08/01/2019	08/01/2019	80	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	0	12/12/2019	0	Nil	Nil	0

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar cum Handbook	12/07/2018	N M SM Govt. College as an institution with social responsibility is committed to establish a suitable platform for all, irrespective of socioeconomic barriers, to enable them to enjoy the benefit of learning. The college imparts sense of equality, bisecting the barriers of gender, caste, and creed and to create an atmosphere conducive to intellectual empowerment to the learners. The objective of this institution of higher learning is to shape better individuals with a spirit of service and sacrifice who could engage themselves in meaningful service to the society, contributing for its betterment. Our endeavor will always be to equip students with the necessary tools to initiate character formation, thus making them instrumental in social transformation. Core Values • Purity of

mind and deed • Equality and Fraternity • Respect for and protection of Nature • Freedom of choice, speech and expression • Social inclusion and commitment Code of Conduct N M S M Govt.College as an institution of higher learning has always upheld ideals of democracy, freedom, environment sustainability, social inclusivity, and responsibility towards humanity. The staff and students are to observe this commitment and contribute to the cause. Code of Conduct for Students Students of N M S M Govt College as responsible members of the community are bound by a rule of conduct to instil in them a respect for their fellow beings and to ensure the smooth functioning of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Population Day Observation	11/07/2018	11/07/2018	110
Inauguration of Antidrug Campaign	13/07/2018	13/07/2018	90
SAGY Survey	29/07/2018	29/07/2018	40
Pain and Palliative club activities	30/07/2018	30/07/2018	60
SAGY Survey	03/08/2018	03/08/2018	40
Independence day celebrationsmessage	15/08/2018	15/08/2018	140
Clean campus green campus cleaning	20/08/2018	20/08/2018	105
Clean campus green campus	22/08/2018	22/08/2018	60
Clean campus green campus	27/08/2018	27/08/2018	85
Mission Clean Wayanad	30/08/2018	30/08/2018	170

Elocution on Equality	19/09/2018	19/09/2018	210
NSS Day celebrations Hair sponsoring campaign - to Cancer patients	24/09/2018	24/09/2018	120
Gandhi Jayanthi Campus cleaning and a Visit to our adopted village Padapuram tribal colony	02/10/2018	02/10/2018	120
Clening programmes under Clean campus green campus Under Suchitwa mission Swatch Bharat Cleaned padapuram colony Thurkkky anganvadi Cleaned Vellaramkunnu Puzhamudi road	15/10/2018	15/10/2018	75
FOOD FEST-Special concentration to Jack Fruit	24/10/2018	24/10/2018	190
Keralappiravi celebration message	01/11/2018	01/11/2018	135
Diabetes day Rally	14/11/2018	14/11/2018	135
Class on -Oldage Abuses	14/11/2018	14/11/2018	75
Youth -weekly celebration(Nehru yuva Kendra)	16/11/2018	16/11/2018	80
Clean campus green campuscleaning	30/11/2018	30/11/2018	120
Blind walk	03/12/2018	03/12/2018	110
Palliative class	05/12/2018	05/12/2018	80
Sandvanam Pain and palliative class visit	19/12/2018	19/12/2018	120
Special Camp 2018 At GHSS Panamkandy	22/12/2018	28/12/2018	55
Beginning of House construction under University of Calicut's Abhayam Programme. 'A house to our class mate'	09/01/2019	09/01/2019	95
Youth welfare seminar	12/01/2019	12/01/2019	110

Visappurahitha kalpetta from 210119 to 3132019	21/01/2019	21/01/2019	20
House construction started under University of Calicut's Abhayam programme.	22/01/2019	22/01/2019	280
Nadan kala jathaAIDS	23/01/2019	23/01/2019	110
Republic day celebrations and message One day Manuscript preparation publishing -with special preference to post independence scenario in our country	26/01/2019	26/01/2019	60
Poster workshop	31/01/2019	31/01/2019	60
International Women's day 2019 celebration	08/03/2019	08/03/2019	120
Water conservationseminar	16/03/2019	16/03/2019	103
World tuberculosis daycele	24/03/2019	24/03/2019	150
Two days residential camp first year NSS Volunteers	30/03/2019	30/03/2019	110
Drama Jesus the messenger of sacrifice goodness	30/03/2019	30/03/2019	30
Supply of soft drinks to breakfast during Ramzan fast	19/05/2019	19/05/2019	10
World environment day celebration Planted trees Cleaned our rock garden Campaign plastic free campus -beautiful campus	05/06/2019	05/06/2019	160
Iftar to all students with a message about Divine Ramdan time of fraternity	14/06/2019	14/06/2019	80

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College is located in the hilly area naturally crowded with variety of trees and vegetation. The properly landscaped hill adds to the beauty of the campus. The college properly includes open land in the campus with mini gardens, lush green plants and grass. Solid waste is disposed of properly drainage lines are covered. This makes the institution ecofriendly. Beside the campus is plastic free. Every year college organizes tree plantation programmes in the college campus. The faculty in the college awake in the people loves of trees and convinces them of the role of trees in the survival of living things, during NSS camps and elsewhere. A green army is functioning in the college for creating environmental awareness.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 The year 201819 speculated the best achievement from NSS and NCC groups. These two groups executed various programmes in and out of campus in various places. The flood relief activities executed by them were the best among our last year activities. Kerala was very badly affected by flood in 2018. Wayanad was the one worst affected. Due to flood Schools, hospitals and houses were filled with dirt and mud. The colonies of adivasies were worst affected. The NCC cadets and NSS volunteers worked hard for several days to clean these colonies, schools, hospitals and houses. Along with district administration NCC took part in cleaning activities in kaniyambatta, panamaram and pozhuthana. NCC also helped in collecting samples of contaminated water from wells and other sources and sending it for testing in laboratory. N S S volunteers cleaned 13 houses in a day place of turkey colony near our college. They also cleaned anganwady, krishibhavan and homeopathy hospital in pozhuthana. **Best Practices 2** In the academic year 201617 we built house for a student studying in our college. In 201819 we decided to build a house for a poor student and 80 of work is completed in construction of it. This is our second best practice. Our college N S S has been assigned the house construction work. It is a 700 square feet house. This project is named as 'A house for a campus friend', with love. It's the students who are helping in raising fund for house construction. Nearly half of the work of construction is the hard work of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://nmsmcollege.ac.in/wp-content/uploads/2019/12/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NMSM Govt. College is an academic fraternity of individuals committed to its vision 'KINDLING THE MINDS'. The college strives to shape the student community, which is the cream of the society, into better citizens, and guides them to contribute constructively towards national priorities like creation of wealth and generation of employment. We have a vision that the students coming out of our campus should be spiritually enlightened, psychologically sound and practically efficient. We should get our country, leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and acceptable in the society, who will champion the cause of justice, truth and peace and who are open to further growth. We should aspire towards creating a just human society where human person is respected, where our cultural heritage of Ahimsa, Religious Plurality and National Integration is upheld and where the poor and the marginalized are specifically taken care of. Translating the vision into action, NMSM Govt.

College seeks Imparting quality education through innovative techniques and practices and help to equip the socially and economically backward students to cope with the latest requirements. To provide basic facilities for them to familiarize with new arenas of knowledge and to engage more deeply in studies and researches. Ensuring the physical, mental and spiritual development of the students through curricular and co curricular activities. To mould intelligent, healthy and talented youngsters, thus dedicate them for the country. Realizing the fact, that kindling mind through education is the best way to uplift the rural and tribal youth the college tries to give meaningful education to the students. The vision and mission statements of NMSM Govt. College, Kalpetta are formulated in line with the diverse needs of the society served by the institution. The college has made higher education accessible to the students from rural areas as well as the deprived lot. The college ensures that the vision and mission of the Institution is in tune with the higher education policies of the nation by introducing careeroriented courses, programs and activities, thereby offering the benefit of education to all. The college ensures economic, social and educational empowerment of under privileged sections of society. The college translates its vision to the surrounding society in a number of ways like imparting quality education, through NSS, NCC, ASAP, WWS, SSP, Women Cell etc, through extension programs, through various committees functioning in the college and by fostering a vibrant atmosphere conducive to all round development of students. It is our prestige that we could perform many activities during 2018-19 academic year that go hand in hand with the vision and mission of our institution. The NSS and NCC works/activities require a special mention among them. As we all know, 2018 was an year of disastrous flood for Kerala which could left our state with long lasting and devastating results. Wayanad was one of the most affected districts in that disaster. A major part of wayanad got flooded and the people lost their lives and living. The district especially the hilly regions met with fatal threats from flood and land sliding. Our NSS and NCC volunteers were fully engaged in the flood relief activities during those days including the cleaning of houses, hospitals, schools and other government offices. Thus we could spread a good message to the campus and to the society. Similarly one of the NSS activities that demands a special mention is 'The home for classmate' project NSS volunteers and other students fund the project for the construction of a 700 square feet house for their most deserving classmate. NSS has done the same in the previous years too. Thus, we ensure all our activities and projects cohere with our vision and mission.

Provide the weblink of the institution

http://nmsmcollege.ac.in/?page_id=83

8.Future Plans of Actions for Next Academic Year

- Starting Adon courses on practical accounting with GST
- Financial literacy classes for tribal people utilizing students from commerce dept.
- To elevate the department as a research centre in journalism and also as a centre of excellence in journalism education.
- To organize a research forum to promote research activities among faculty members and students.
- To organize an International Seminar
- To organize a foundation day lecture
- Upgrading Computer Science dept. As a P G dept.
- Expansion of Laboratories
- Mooc courses implementation.
- Attempt to reduce the drop out ratio
- Upgrading History dept. as a P G dept.
- Complete the construction work of academic block
- Complete the sound proof work of sarangi auditorium
- To expand the extension activities
- Beautification of the campus including front yard
- 400 hundred track with pavilion
- Principal's quarters
- Staff quarters
- Boys hostel
- New academic block
- New Library complex
- 4 UG Courses
- 2 P G Courses

