# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

**1. Details of the Institution**

 N M S M Govt. College, Kalpetta

1.1 Name of the Institution

PUZHAMUDI (P O), KALPETTA

 1.2 Address Line 1

DO

 Address Line 2

KALPETTA, WAYANAD

 City/Town

KERALA

 State

673121

 Pin Code

nmsmgck@gmail.com

 Institution e-mail address

04936204569

 Contact Nos.

Dr. K M JOSE

 Name of the Head of the Institution:

04936204569

 Tel. No. with STD Code:

9447546388

 Mobile:

P C ASHRAFF

Name of the IQAC Co-ordinator:

9446771132

Mobile:

iqacgckwayanad@gmail.com

 IQAC e-mail address:

7414

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**

EC/47/A&A/75 dated 29/01/2009

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.nmsmcollege.ac.in

1.5 Website address:

http://nmsmcollege.ac.in

Web-link of the AQAR:

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | C | 1.98 | 2009 | 2009-14 |
| 2 | 2nd Cycle | B+ | 2.70 | 2016 | 2016-21 |
| 3 | 3rd Cycle | - | - | - | - |
| 4 | 4th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

18.02.2009

2016-17

**1.8 AQAR for the year *(for example 2010-11)***

1.9 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 27-11-2014
2. AQAR 08-06-2015
3. AQAR 08-06-2015
4. AQAR 17-08-2015

1.10 Institutional Status

 University State Central Deemed Private

✓

✓

Affiliated College Yes No

Constituent College Yes No

✓

 Autonomous college of UGC Yes No

✓

✓

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

✓

 Type of Institution Co-education Men Women

 Urban Rural Tribal

✓

✓

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

✓

✓

 Arts Science Commerce Law PEI (Phys Edu)

✓

✓

TEI (Edu) Engineering Health Science Management

    NIL

Others (Specify)

1.12 Name of the Affiliating University *(for the Colleges)*

UNIVERSITY OF CALICUT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NA

 Autonomy by State/Central Govt. / University

-

 University with Potential for Excellence UGC-CPE

-

-

-

 DST Star Scheme UGC-CE

-

-

 UGC-Special Assistance Programme DST-FIST

-

-

 UGC-Innovative PG programmes any other (*Specify*)

-

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

07

2.1 No. of Teachers

02

2.2 No. of Administrative/Technical staff

00

2.3 No. of students

2.4 No. of Management representatives

00

01

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

00

 community representatives

00

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

2.9 Total No. of members

12

2.10 No. of IQAC meetings held 04

03

03

2.11 No. of meetings with various stakeholders: No. Faculty

00

00

00

 Non-Teaching Staff Students Alumni Others

✓

2.12 Has IQAC received any funding from UGC during the year? Yes No

-

 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

0

0

0

0

0

 Total Nos. International National State Institution Level

-

 (ii) Themes

2.14 Significant Activities and contributions made by IQAC

Like other years most of the departments conducted National Seminars in association with IQAC. A well furnished girls hostel with kitchen, reading area and compound wall inaugurated during the current academic year. Two Post Graduate Courses – M A Development Economics and M A Journalism – were started. More books for reference in various subject added to general library.

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 Enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| Improving the infrastructural facilities in the campus through available grants from the state and central governments. Conducting of academic seminars to enhance multi dimensional potentials of the students. Steps were taken to that students participate in all extracurricular activities. Motivate the teachers to take up research. Provides special coaching in competitive examinations. Take measures to excel in bringing new courses.  | The dream projects of the campus, girl’s hostel was inaugurated. The construction of administrative block was finished. Newly two Post Graduate courses were started. More scholars have registered for PhD and some have submitted their thesis to university. Deferent departments conducted National Seminars while bringing external experts to improve the academic potentials of the students. Plenty of students participated in the national and regional camps conducted by NCC and NSS.  |

 *\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

✓

Management Syndicate any other body

 Provide the details of the action taken

Discussed and approved with minor corrections

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | - | - | - | - |
| PG | 1 | 2 | - | - |
| UG | 05 | - | - | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| **Total** | 06 | 02 | - | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 5 UG & 3 PG |  |       |       |
| Trimester | - |
| Annual | - |

✓✓✓

✓

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

✓

✓

 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college is affiliated to the University of Calicut and bound to follow the University of Calicut and bound to follow the University syllabi designed by respective board of studies. As a significant change, University has brought Choice Based Credit and Semester System. As an affiliated college we have implemented the change through

* Introduction of CBCS and Grading System for all the programmes.
* Inclusion of 80:20 patterns for all programmes, 80 marks for external component examination and 20 marks for internal component examination.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two Post Graduate Departments were started during the academic year – M A Development Economics and M A Journalism

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 26 | 25 | 01 | 0 | 0 |

2.1 Total No. of permanent faculty

05

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

0

0

15

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 09  | 57  | 06 |
| Presented papers | 05 | 12 | 05 |
| Resource Persons | -  | 04  | 05 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

* Inter disciplinary teaching , field works and study programmes
* WhatsApp radio for the visually challenged in Kerala with over 200 listeners
* Peer teaching
* Daily analyse of news events.
* Online classes
* ICT enabled teaching

2.7 Total No. of actual teaching days

180

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

Double Valuation

 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

04

04

04

2.9 No. of faculty members involved in curriculum

 Restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

90

2.10 Average percentage of attendance of students

 2.11 Course/Programme wise

 distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| B A Mass Communication | 38 | 16 | 60 | 16 | 08 | 67 |
| B A History | 46 | 10 | 30 | 40 | 18 | 98 |
| B A Economics | 32 | 03 | 59 | 06 | 32 | 69 |
|  |  |  |  |  |  |  |
| B Com | 47 | 10 | 38 | 25 | 27 | 100 |
| BSc Computer Science | 20 | 10 | 30 | 30 | 30 | 75 |
| M Com | 18 | 17 | 83 | - | - | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

* Encouraged the faculty to use modern techniques of teaching, and gave the ideas for teachers in this regard.
* Prepared an academic calendar to convey the examination schedule, teaching days, celebrations, results, holidays, vacations etc to the faculty and students.
* The progress of students was monitored through unit tests, home assignments, seminars etc.
* We implemented uniformity in internal exam of all departments.
* Prepared an evaluation form for the students to asses each teacher in a systematic manner. It was further graded and supplied to the teachers for further analysis.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programs* | *Number of facultybenefitted* |
| Refresher courses | 01 |
| UGC – Faculty Improvement Program | 01 |
| HRD programs | - |
| Orientation programs | 01 |
| Faculty exchange program | - |
| Staff training conducted by the university | 02 |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 07 |
| Others | - |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 18 | 0 | 0 | 0 |
| Technical Staff | 0 | 0 | 0 | 0 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivate the faculty for research. Several departments Conducted research oriented classes. Teachers published their essays in several research publications. We are trying to start our own research journal.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 0 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 0 | 03 | 02 | Nil |
| Outlay in Rs. Lakhs | 0 | 2.7Lakh | 2.7Lakh | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 1 | - | - |
| Non-Peer Review Journals | 2 | 2 | - |
| e-Journals | - | - | - |
| Conference proceedings | 1 | 4 | - |

3.5 Details on Impact factor of publications:

✓

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects | - | - | - | - |
| Minor Projects | 2015-17 2016-18 | UGC | 2.7Lakh | 2.7Lakh |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects*(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | 2.7Lakh | 2.7Lakh |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

03

08

03

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

-

-

-

-

-

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

-

-

-

 INSPIRE CE Any Other (specify)

-

-

-

-

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number | - | 06 |  - | - |  03 |
| Sponsoring agencies | - |  DCE | -  | - | Lions Club & Chamber of Commerce |

 3.11 No. of conferences Organized by the Institution

08

3.12 No. of faculty served as experts, chairpersons or resource persons

02

02

-

3.13 No. of collaborations International National Any other

02

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs :

0

0

 From funding agency From Management of University/College

 Total

0

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | 0 |
| Granted | 0 |
| International | Applied | 0 |
| Granted | 0 |
| Commercialised | Applied | 0 |
| Granted | 0 |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 |

 Of the institute in the year

3.18 No. of faculty from the Institution

0

 who are Ph. D. Guides

 and students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

0

0

 JRF SRF Project Fellows Any other

0

0

3.21 No. of students Participated in NSS events: 200

-

98

 University level State level

 National level International level

-

-

3.22 No. Of students participated in NCC events: 107

-

30

 University level State level

 National level International level

-

05

3.23 No. Of Awards won in NSS:

-

 University level State level

-

 National level International level

-

-

3.24 No. Of Awards won in NCC:

 University level State level

-

-

 National level International level

-

-

3.25 No. of Extension activities organized

10

-

 University forum College forum

1

25

10

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* GST Training to commercial tax officers
* Organised an archival camp in the Puzhamudi Tharavadu in collaboration with Regional Archives, Kozhikode, and conducted history exhibition to the public.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 25 Acres | - | - | 25 Acres |
| Class rooms | 17 | 02 | UGC & Plan fund | 19 |
| Laboratories | 02 | - | - | 02 |
| Seminar Halls | 01 | 01 | UGC & Plan fund | 02 |
| No. of important equipments purchased (≥ 1-0 Lakh) during the current year. | 41  | 269 | UGC & Plan fund | 310 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 720055/- | 1722690/- | UGC & Plan fund | 2442745/- |
| Others (Books ) | 822823/- | 720759/- | UGC & Plan fund | 897,889/- |

4.2 Computerization of administration and library

Administration and library fully computerised

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books | 21030 | 822823/- | 1819 | 720759/- | 22855 | 897,889 |
| Reference Books | 860 | - | 200 | - | - | 1060 |
| e-Books | - | - | - | - | - | - |
| Journals | 76 | - | 04 | 2000 | 80 | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 82 | - | - | - | 82 | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
| Existing | 41 | 23 | 10 | - | - | 05 | 07 | 01 |
| Added | 05 | - | 01 | - | - | - | - | - |
| Total | 46 | 23 | 11 | - | - | 05 | 07 | 01 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 up gradation (Networking, e-Governance etc.)

* A leased OFC line of 20 to 100 MBPs ( Prepaid )
* Wireless N/W Lab

4.6 Amount spent on maintenance in lakhs:

-

 i) ICT

1122356/-

 ii) Campus Infrastructure and facilities

-

 iii) Equipments

-

 iv) Others

 **Total:**

1122356/-

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Providing guidance to the needy students
* Establishing various cells for students
* Empowering the students with coaching classes for SET, NET, JRF, KPSC and UPSC examinations
* Appointing a nodal officer for scholarship for registering maximum students for the scholarship provided by public and private institutions.

5.2 Efforts made by the institution for tracking the progression

* Computers with internet access made available for free of cost
* Students are guided to participate in the outdoor competitions
* Arranged various excursion/educational trips.
* Many campus interviews were conducted for students.
* Motivated the students to earn while learn.
* Career guidance classes were conducted by the college career guidance cell.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 677 | 70 | - | - |

5.3 (a) Total Number of students

 (b) No. of students outside the state

01

-

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 293 | 39 |

|  |  |
| --- | --- |
| No | % |
| 454 | 61 |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 125 | 46 | 88 | 289 | 05 | 653 | 205 | 50 | 97 | 390 | 05 | 747 |

Demand ratio 1.7:10 Dropout % 07

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* NET Coaching
* Box of success
* MCJ Entrance Orientation
* Scholar Support Programme
* Walk With Scholar Programme
* Additional Skill Acquisition Programme

 No. of students beneficiaries

500

5.5 No. of students qualified in these examinations

-

-

-

03

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

02

-

-

-

5.6 Details of student counselling and career guidance

Remedial coaching system, Minority coaching, woman empowerment cell for girls, anti ragging cell and grievance redressed cell. Special teacher is appointed as the counsellor to give service to needy students.

100

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | - |

5.8 Details of gender sensitization programmes

Engage classes on gender justice as a part of their study programme. For the empowerment of girl students the women development cell organized seminars and conducted discussions.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

-

02

19

 State/ University level National level International level

 No. of students participated in cultural events

-

-

23

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

01

-

02

 Sports: State/ University level National level International level

-

-

07

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | 10 | 10000/- |
| Financial support from government | 712 | 3073440/- |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

-

-

-

Fairs : State/ University level National level International level

-

-

-

Exhibition: State/ University level National level International level

-

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:** Kindling Minds

**Mission:**

* Imparting quality education through innovative techniques and practices to equip the socially and economically backward students to cope with the latest requirements.
* To provide basic facilities for them to familiarize with new areas of knowledge and to engage more deeply in studies and researches.
* Ensuring the physical, mental, spiritual development of the students through curricular and co-curricular activities and their contribution to the society and to the country at large.
* To mould an intelligent, healthy and talented youth and dedicate them for the country

6.2 Does the Institution has a management Information System

* Daily rough cash book, personally checked by account and Principal
* Pre-planned administrative feedback meetings
* IQAC and Governing council meeting for feedback and decision making
* Periodic meetings of various committees and decision making there in
* Departmental meetings on syllabus completion and correction feedback

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the University Board of studies. As the institution is not autonomous, there is lack of freedom to design curriculum for the college. But the participation is available to the elected teacher representative to the Board of Studies.

6.3.2 Teaching and Learning

The college has well furnished computer lab and digital theatre. ICT techniques are used to present seminars by the teachers. Projects are also assigned to students which are guided by the teachers, the college has a huge library including CD’s and various journals, internet facility for students and EDUSAT facility just started in college.

6.3.3 Examination and Evaluation

Records are maintained to keep marks secured by each student on regular basis. Evaluation through seminars, assignments, interaction etc. is also being done. After conducting examinations progress reports are prepared by the teachers and progress is evaluated. The parent teacher association meetings were conducted on a class wise basis is an opportunity for interaction between students, parents and teachers.

6.3.4 Research and Development

A group of teachers have further registered for major and minor research projects. Some of the teachers have also started their PhD procedure. Number of teachers presented papers in national and international seminars conducted by different universities and college departments. Number of teachers published articles in research journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our library service is one of the best activities in the college, ---text books, ---journals and –CDs are newly added to the library. Internet facilities are provided in the general computer lab for five hours during working days to student and faculty. 5 computers were newly purchased.

6.3.6 Human Resource Management

All the staff of the college are shareholders of the co-operative society functioning in the college. There is a vibrant staff club in the college that pools the dues from the staff and utilizes the fund for welfare measures for staff and faculty, this staff club exists not only for staff, but provides learning aids and financial support for backward students.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created strictly by following the rules and regulations laid down by the government, university and UGC. The temporary teaching and non-teaching staff is recruited for one year, on the institutional level.

6.3.8 Industry Interaction / Collaboration

Organize an archival camp in the puzhamudi tharavad in collaboration with Regional Archives, Kozhikode. Conduct a history exhibition to the public. Conduct 7 day GST training to commercial tax officers.

6.3.9 Admission of Students

The admission committee conducts mandatory meetings with the parents before the commencement of admission. The purpose of parents meetings is to inform the parents and their wards about rules and regulations of the college and university.

|  |  |
| --- | --- |
| Teaching |  Staff Club |
| Non teaching | Staff Club |
| Students | Computer with internet access free of cost, poor student’s aid fund, endowment. |

6.4 Welfare schemes for

NIL

6.5 Total corpus fund generated

✓

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | - | - | Yes | Principal |
| Administrative | Yes | AG, DCE | Yes | IQAC |

6.8 Does the University/ Autonomous College declare results within 30 days?

✓

 For UG Programmes Yes No

✓

 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

 The affiliating university, the Calicut University has introduced credit based semester and grading system. Our college has implemented the system proactively.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

 The old students of the college working in diverse fields and having key positions in the society are the members of alumni association. Some of the alumni represent Governing Council of the college and some are teaching and non-teaching staff of the college, and they have dynamic role in the development of college. The meeting of alumni association is periodically conducted and the maximum utilization of their service is ensured for the college.

6.12 Activities and support from the Parent – Teacher Association

 Parent-Teacher Association actively involved in following student related aspects:

* Attendance of the students
* Discipline in the campus
* Academic results
* Facilities available in the campus
* Co-curricular and extra-curricular activities
* Supervising the construction works on going in the campus
* Financial mobilisation for different purposes

6.13 Development programmes for support staff

* Time bound allotted duties
* Annual gathering of staff
* Participation in the training programme
* Refresher and orientation programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

 College is located in the hilly area naturally crowded with variety of trees and vegetation. The properly landscaped hill adds to the beauty of the campus. The college properly includes open land in the campus with mini gardens, lush green plants and grass. Solid waste is disposed of properly drainage lines are covered. This makes the institution eco-friendly. Beside the campus is plastic free.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

The college girls hostel with well furnished rooms, kitchen, reading area and compound wall, became the central attraction of the year in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 beginning of the year

* Structural reforms of internal examinations
* Systematic preparation and presentation of continuous evaluation system
* Coaching for UGC-NET and other competitive examinations
* Remedial coaching for students with scholastic difficulties
* Seminars workshops on various disciplines
* New initiatives for students such as scholar support programme walk with scholar, ASAP etc.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

* Girls hostel is inaugurated
* Two New Post Graduate Courses were started

 ***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Every year college organizes tree plantation programmes in the college campus. The faculty in the college awake in the people love of trees and convince them of the role of trees in the survival of living things, during NSS camps and elsewhere. A green army is functioning in the college for creating environmental awareness

7.5 Whether environmental audit was conducted? Yes No

✓

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**Strength:**

* Two new Post Graduate departments
* Qualified dedicated faculty
* Permanent faculties from alumni
* Highly motivated learners
* Excellent library
* Girls Hostel facility

**Weakness:**

* Remote and inaccessible location
* Poor socio-economic background of region
* Lack of infrastructure facilities

**Opportunities:**

* Potential for growth
* Increasing carrier opportunities in national and international level
* Research Centre
* Different management programmes
* Students initiatives

**Threat:**

* Drop out of students due to marriage and financial crisis

8. **Plans of institution for next year**

* Provide coaching for NET/JRF examination
* Establishment of department libraries
* Conduct national level seminars and symposium
* Bridge course for first year students
* IT oriented training for all faculties
* Craftsmanship development among students
* Business museum

*Name: P C ASHRAFF Name: Dr. K M JOSE*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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